



Warrumbungle Shire Council

Council meeting

Thursday, 17 November 2016

**to be held at the Council Chambers,
John Street, Coonabarabran**

commencing at 8.30am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Denis Todd

COUNCILLORS

Councillor Kodi Brady

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Ambrose Doolan

Councillor Wendy Hill

Councillor Aniello Iannuzzi

Councillor Ray Lewis

MANAGEMENT TEAM

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 November 2016

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 17 November 2016 at the Council Chambers, John Street, Coonabarabran commencing at 8.30am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Reports

Reports to be considered in Closed Council

Item 1C Tender – Derelict UPSS Removal and Remediation

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Matter to be dealt with “in committee”

Item 1C Tender – Derelict UPSS Removal and Remediation

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The item relates to a Tender and is classified CONFIDENTIAL under Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

FURTHER that Council resolve:

- (a) that Council go into closed committee to consider business relating to commercial information
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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WARRUMBUNGLA SHIRE COUNCIL

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Item 1 Mayoral Minute – Monthly Mayoral Commitments

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Peter Shinton – Mayor
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To advise Council of the Mayor's activities during the preceding month.

Summary

Since the last report to the October meeting, as Mayor I have represented Council as follows:

16.10.16	L G NSW Conference Wollongong
17.10.16	L G NSW Conference Wollongong
18.10.16	L G NSW Conference Wollongong
19.10.16	WACCI Art Exhibition
20.10.16	Monthly Council Meeting - Coolah
24.10.16	Coona Gold Cup Race Meeting
26.10.16	Met with General Manager and New Councillors
27.10.16	Traffic Committee Meeting
28.10.16	Met with Prospective Abattoir Developers
29.10.16	Charity Golf Day – Westpac Helicopter
29.10.16	Welcome International Fellowship of Motorcycling Rotarians to Shire
31.10.16	Teleconference Central West Regional Weeds Committee
03.11.16	Assoc Mining Related Councils - Wollondilly
04.11.16	Assoc Mining Related Councils – Wollondilly

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- 07.11.16 Finance and Projects Meeting
- 07.11.16 Welcome Canadian Rotarians to Shire
- 09.11.16 Open Community Services Expo
- 09.11.16 ALGA Roads Conference – Toowoomba
- 10.11.16 ALGA Roads Conference – Toowoomba
- 11.11.16 ALGA Roads Conference - Toowoomba

RECOMMENDATION

That the report be noted.

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Item 2 Minutes of Ordinary Council Meeting – 20 October 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Administration and Executive Assistant – Sally Morris and Administration Officer – Erin Player (minutes)
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Shinton (Chairman), Cr Brady, Cr Capel, Cr Clancy, Cr Doolan, Cr Hill, Cr Iannuzzi, Cr Lewis and Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan).

In attendance: Manager Administration and Executive Assistant to the General Manager – Sally Morris (minutes) and Corporate Services Administration Officer – Erin Player (minutes)

8.34am

The General Manager invited Councillor Clancy to come forward to take the Oath or make an Affirmation.

Councillor Fred Clancy came forward to take the Oath of office before a Justice of the Peace, Cr Aniello Iannuzzi.

8.45am

Forum

Mr Glenn Howgate discussed a business in town and his concerns he had for the community in relation to that business.

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

Nil.

REPORTS

Item 1 Mayoral Minute – Monthly Mayoral Commitments

Received.

68/1617 A motion was moved by Councillor Todd and seconded by Councillor Clancy that the General Manager should also provide an activity report.

The motion was put and carried.

Item 2 Minutes of Special Council Meeting – 29 September 2016

69/1617 RESOLVED that the resolutions contained in the Minutes of the Special Council meeting held on 29 September 2016 be endorsed.

**Capel / Lewis
The motion was put and carried**

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 November 2016

Item 3 Minutes of Ordinary Council Meeting – 29 September 2016

70/1617 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 29 September 2016 be endorsed.

Capel / Todd
The motion was put and carried

Item 4 Minutes Bushfire Appeal Advisory Panel – 4 October 2016

71/1617 RESOLVED:

1. That Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 4 October 2016.
2. That the Warrumbungle Shire Council Mayors Bushfire Appeal fund status and allocation summary be accepted.
3. That the Mayors Bushfire Appeal Fund Advisory Panel approve the application received from 2WCR for the amount of \$20,000 and that this amount be funded from the Restart NSW Grant line item.
4. That \$20,000 be used to complete an economic study of the fire's effect on the Coonabarabran and surrounding district and that the remaining amount of unallocated funds amounting to a total of \$183,009 be distributed in the final windup of the fund.
5. That the remaining balance of the Mayors Bushfire Appeal Funds (being \$183,009) be distributed in full across the following funding categories based on the following percentages:

• Home Dislocation	7.5%
• Home Reestablishment	50.0%
• Shed Rebuild	15.0%
• Fencing Funding	25.0%
• Recovery Contribution	2.5%

The amount allocated to each funding category is then split evenly across all recipients of funding from that funding category.

Shinton / Iannuzzi
The motion was put and carried

Item 5 Minutes of the Consultative Advisory Committee Meeting – 6 September 2016

Received.

Item 6 Councillor Representative for the Coonabarabran Sporting Complex Advisory Committee

72/1617 RESOLVED that Council endorse the nomination of Councillor Clancy as the second Councillor representative on the Coonabarabran Sporting Complex Advisory Committee.

Doolan / Todd
The motion was put and carried

Item 7 Delegations of Authority to the Mayor and Deputy Mayor

73/1617 RESOLVED that Council endorse the delegations to the positions of the Mayor and Deputy Mayor.

WARRUMBUNGLE SHIRE COUNCIL

Delegations Mayor

That subject to the requirements of the Local Government Act, 1993, regulations thereunder, any expressed policies of Council or requirements of any Public Authority and pursuant to Section 377

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 November 2016

of the Local Government Act, 1993, the Mayor, be authorized to exercise or perform on behalf of the Warrumbungle Shire Council the functions, powers, authorities and duties set out in the schedule hereunder.

Mayors Functions – Authority to exercise and/or perform the role of the Mayor
Under Legislation – Pursuant to section 226 of the Local Government Act 1993

Council Policies –

- To carry out any function conferred on and duty imposed on the Mayor under any act or regulation.
- To carry out the general supervision of the General Manager, except as otherwise provided by S335 of the Local Government Act 1993.
- Authority to approve Annual Leave for the General Manager.
- To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
- Approve attendance by Elected Members at Conferences and Seminars etc, within New South Wales and the ACT to a maximum of three (3) days and within budget provisions.
- Authorise urgent works up to an amount of \$50,000 where budget funds are available and report that approval to the next Council meeting.
- Promote the area of Council through representations, functions and personal approaches.
- Use of a Council Corporate Credit Card to a maximum of \$5,000

WARRUMBUNGLE SHIRE COUNCIL

Delegations Deputy Mayor

Subject to the requirements of the Local Government Act 1993, and regulations thereunder and any expressed policy of Council or the requirements or regulations under any other Act and pursuant to Section 377 of the Local Government Act 1993, the Deputy Mayor, be authorised to exercise on behalf of Warrumbungle Shire Council the following powers, authorities, duties and functions:

Council Policies –

- To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out his/her duties.

Capel / Brady
The motion was put and carried

Item 8 Delegations of Authority to the General Manager

74/1617 A motion was moved by Councillor Capel seconded by Councillor Lewis that Council delegate to the General Manager the Acts and Regulations as prescribed in this report FURTHERMORE that any amendments to Acts and Legislation is automatically bestowed to the General Manager however any new Legislation is to be endorsed by Council.

An amendment was moved by Councillor Clancy seconded by Councillor Todd that the Requisition Authority Limit be reduced from \$150,000 to \$50,000.

The amendment was put and lost.

The motion was put and carried.

Councillor Iannuzzi abstained from voting.

Attachment 1

DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

On Thursday, (20 October 2016) the Warrumbungle Shire Council (“Council”) resolved that:

1. All previous delegations of the Functions this subject of the Instrument be revoked.

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2. The person who from time to time holds the position of General Manager of Council (“General Manager”), being at the date of this instrument Steve Loane, be delegated authority under:
 - 2.1. Section 377 of the LG Act, to exercise and/or behalf on behalf of Council the Council’s Functions under all Acts and Regulations in force and as amended from time to time:
 - a) **Subject to** any condition or limitation on a Function specified in Schedule 1; and
 - b) **Excluding** those functions:
 - i. that are expressly prohibited from delegation as listed under Section 377 of the LG Act;
 - ii. which are expressly required by legislation to be exercised by a resolution of the Council.
 - 2.2. Section 68 of the NW Act, to exercise and/or perform on behalf of Council the Functions of the Council (other than the power of delegation) under the NW Act
3. The General Manager be sub-delegated authority to exercise and/or perform on behalf of Council the Functions delegated to the Council under, and in accordance with, the instrument of delegation to the council set out in **Schedule 2, excluding** those Functions which pursuant to the terms of the delegation to the Council may not be sub-delegated.
4. The General Manager be conferred authority to carry out the Policy Authorities listed in **Schedule 3** and undertake any administrative actions necessary to carry out those Policy Authorities.
5. The General Manager be delegated and Function which is taken to be conferred or imposed on the Council pursuant to section 381(1) of the LG Act.
6. In the absence of the General Manager that a person appointed by resolution to act as General Manager assume all Functions, delegations, and sub-delegations of the General Manager for the period only of the absence of the General Manager unless otherwise resolved by the Council.
7. These delegations and authorities are subject to, and are to be exercised in accordance with:
 - 7.1 the requirements of the relevant Legislation;
 - 7.2 any conditions or limitations set out in **Schedule 1**; and
 - 7.3 any resolution or policy, procedure or budget adopted from time to time by the Council.
8. These delegations and authorities are effective from thy date of the Resolution of the Council and remain in force until amended or revoked by a resolution of the Council.
9. In this delegation:

“**Acts**” includes legislation enacted by the parliaments of New South Wales and the Commonwealth of Australia;

“**Functions**” means powers, authorities, duties and functions and anything ancillary or related to the exercise or performance thereof.

“**Legislation**” includes an Act of the parliament of New South Wales or of the Commonwealth of Australia and a Regulation under the Act.

“**LG Act**” means the *Local Government Act 1993* as amended.

“**NW Act**” means *Noxious Weeds Act 1993* as amended.

Schedule 1: Limitations

Part A – Limitations applicable to specific statutory Function (if any)	
Legislation	Limitation (if any)
N/A	N/A

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Part B – General Limitations

N/A

Schedule 2: Instruments of Delegation to Council

Delegator	Instrument Name	Date of Instrument
Minister for Planning – EPA Act 1979	Environmental Planning and Assessment Act – Section 59	Wednesday, 21 November 2012
NSW Department of Fair Trading	Plumbing and Drainage Act under Section 21	Thursday, 20 December 2012
Roads and Maritime Services	RMS Delegation to Councils – Regulation of Traffic	Monday, 31 October 2011

Schedule 3: Policy Authorities

Policy Authority - Administrative

Use of Council Corporate Credit Card to a maximum limit of \$15,000.

Requisition Authority Limit to \$150,000.

To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with the resolutions of Council.

To authorise MANEX training, travel and conference costs are approved subject to the Operational Plan budget, professional development opportunities and benefit to Council.

To authorise Staff Time Sheets.

Complaints and Requests –To instruct staff to take any necessary action in connection with any complaints or requests received, subject to all major matters being reported to Council.

Correspondence of Council

To attend to all correspondence addressed to the Council (except correspondence addressed to the Mayor personally) in any of the following ways:-

- a) deal with it administratively
- b) to refer it to a committee
- c) to refer it direct to Council

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Legal Documents General

To sign any contract, lease, licence, deed, or other legal document, where the execution of such document is necessary to meet legal or Council formalities when such relate to the Council's normal business activities.

Legal Proceedings – Institution of

- (i) To authorise the issue of Court attendance notices, application notices, subpoenas, the laying of any information or the making of any complaint for the recovery of any penalty or the making of any order for, or in respect of, any offence, nuisance or other matter or thing whatsoever under any Act or instrument which empowers such action to be taken by Council, or its employees and to issue such Court attendance notices, applications notices, subpoenas or to lay any such information or make any such complaint.
- (ii) To order the institution of proceedings for the recovery of any penalty or the making of any order for, or in respect of, any offence, nuisance or other matter or thin whatsoever under any Act or instrument which empowers such action to be taken by Council.
- (iii) To represent Council in all aspects in any proceedings arising out of (i) – (ii) above, before any Public Hearing, Tribunal, Court or Commissions of Inquiry.

Legal Proceedings – Instruction

- (i) To institute proceedings, issue court attendance notice, application notice, subpoenas, lay any information or make any complaint for the recovery of any penalty of the making of orders in respect of any offence, nuisance or other matter or thing whatsoever under any Act or Instrument which empowers such action to be taken by Council or its employees.
- (ii) To appear and act for Council in the conduct of any action, suit or other legal or proceedings in all Courts.
- (iii) To instruct the Council's Solicitors in the conduct of any action, suit or other legal proceedings in all Courts.
- (iv) To authorise legal and other representation of Council appeals to any Court, Public Hearings, Commissions of Inquiry, Tribunal and for legal proceedings initiated by Council.

Recovery of Monies

To authorise the recovery of monies owed to Council that constitute:

- a) any sum for damage sustained by it through the person's act or default, and
- b) the costs and expenses incurred by it in remedying that damage, and
- c) the value of anything wasted, misused or unlawfully consumed, diverted or taken by the person.

Variations to Development Standards under Development Plan Control 2015 as per endorsed and adopted plan.

Pursuant to resolution /1516

Authority to Dispose of Assets

Authorise the disposal of assets of value less than \$100,000 (including GST), other than land or assets of potentially historical or cultural significance, and in any case not by donation, in accordance with Council's Disposal of Assets Policy Version 2, 19 September 2013 Resolution 107/1314.

Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.

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Grant a lease or licence of operational land for a period of less than 10 years.
Policy Authority – Financial
To be a signatory to the bank accounts of Council.
Expenditure and authorisations – certify the prices and computations on all creditor payments. Authority to sign as the authorising officer on Council’s voucher payments for any costs.
Advances – Cash – To fix and vary the level of cash advances.
Cheques/Orders for Goods – Signing – to sign and or to specify the servants authorised to sign cheques and orders for goods of Council.
Accounts – Payments – Authority to pay all accounts as they fall due.
Authority to write off Rates and Charges up to \$10,000 and to write off debts to Council up to \$500 in accordance with Clause 131 of the Local Government (General) Regulation 2005.
Policy Authority – Media
To make media statements and issue press releases in respect of Council Resolutions and decisions.
Policy Authority - Staff
Salaries – To authorise the payment of the salaries and wages of the employees of Council within the sums voted by Council expenditure thereon.

Attachment 2 - Acts

- Aviation Transport Security Act 2004 (Cth)
- Biosecurity Act 2015 (yet to be enacted)
- Boarding House Act 2012
- Building Professional Act 2005

- Cemeteries and Crematoria Act 2013
- Children(Protection & Parental Responsibility) Act 1987
- Civil Aviation Act 1988 (Cth)
- Commons Management Act 1989
- Community Land Development Act 1989
- Community Land Management Act 1989
- Companion Animals Act 1998
- Companion Animals Regulation 2008
- Contaminated Land Management Act 1997
- Conveyancing Act 1919
- Crown Lands Act 1989, Crown Lands Regulation 2006, Crown Lands (General Reserves By Laws 2006
- Dams Safety Act 1978

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- Dangerous Goods (Road and Rail Transport) Act 2008
- Disability Inclusion Act 2014
- Electricity Supply Act 1995
- Environment Planning And Assessment Act 1979
- Environment Planning And Assessment Regulation 2000

- Fines Act 1996
- Fire Brigades Act 1989
- Fisheries Management Act 1994
- Fluoridation Of Public Water Supplies Act 1957
- Food Act 2003

- Game & Feral Animal Control Act 2002
- Gas Supply Act 1996
- Geographical Names Act 1966
- Government Information (Public Access) Act 2009
- Graffiti Control Act 2008
- Growth Centres (Development Corporations) Act 1974

- Heavy Vehicle National Law (NSW) and Heavy Vehicle (Adoption of National Law) Act 2016
- Heritage Act 1977
- Holiday Parks (Long-Term Casual Occupation) Act 2002
- Housing Act 2001

- Impounding Act 1993
- Inclosed Land Protection Act 1901
- Independent Pricing & Regulatory Tribunal Act 1992

- Land & Environment Court Act 1979
- Land Acquisition (Just Terms Compensation) Act 1991
- Library Act 1939
- Library Regulation 2010
- Liquor Act 2007 And Liquor Regulation 2008
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Ground And Moveable Dwellings) Regulation 2005
- Local Government And Other Authorities (Superannuation) Act 1927
- Local Land Services Act 2013

- Major Events Act 2009
- Noxious Weeds Act 1993

- Ombudsman Act 1974
- Pesticides Act 1999
- Pipelines Act 1967
- Protection of the Environment Operations (Clean Air) Regulation 2010
- Protection of the Environment Operations (Waste) Regulation 2005
- Protection of the Environment Operations Act 1997
- Privacy & Personal Information Protection Act 1998
- Public Health Act 2010
- Public Health Regulation 2012

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- Public Interest Disclosures Act 1994
- Public Works Act 1912

- Real Property Act 1900
- Restricted Premises Act 1943
- Roads Act 1993
- Roads Transport Act 2013
- Road Transport (General) Regulation 2013
- Rural Fires Act 1997
- Rural Fires Regulation 2013

- Service NSW (One Stop Access To Government Services) Act 2013
- State Emergency And Rescue Management Act 1989
- State Emergency Service Act 1989
- State Records Act 1998
- Strata Schemes (Freehold Development) Act 1973
- Strata Schemes (Freehold Development) Regulation 2012
- Strata Schemes (Leasehold Development) Act 1986
- Strata Schemes (Leasehold Development) Regulation 2012
- Strata Schemes Management Act 1996
- Surveying And Spatial Information Act 2002
- Surveillance Devices Act 2007
- Swimming Pools Act 1992
- Swimming Pools Regulation 2008

- Tattoo Parlours Act 2012
- Threatened Species Conservation Act 1995
- Transport Administration Act 1988
- Trees (Disputes Between Neighbours) Act 2006

- Valuation Of Land Act 1916

- Water Management Act 2000
- Water Management (General) Regulation 2011)
- Wilderness Act 1987
- Work Health And Safety Act 2011

Item 9 Delegations of Authority - Quarterly Acting General Manager Appointments (with Reserve)

75/1617 RESOLVED that Council make an annual resolution for the Acting General Manager using Annexure 1.

Annexure 1

QUARTERLY ACTING GENERAL MANAGER APPOINTMENTS (WITH RESERVE)

1. That for the period 1 November 2016 to 31 January 2017, the Director of Corporate and Community Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of 5 consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.

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2. That if the person specified in paragraph 1 is unable or unwilling to act as General Manager at any time during the specified period, the Director of Development Services or Director of Technical Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of five (5) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
3. That for the period 1 February 2017 to 30 April 2017, the Director of Development Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of five (5) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
4. That if the person specified in paragraph 3 is unable or unwilling to act as General Manager at any time during the specified period, the Director of Technical Services or the Director of Corporate and Community Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of five (5) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
5. That for the period 1 May 2017 to 31 July 2017, the Director of Technical Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of five (5) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
6. That if the person specified in paragraph 5 is unable or unwilling to act as General Manager at any time during the specified period, the Director of Corporate and Community Services or the Director of Development Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of 5 (five) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
7. That for the period 1 August 2017 to 31 October 2017, the Director of Corporate and Community Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of five (5) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
8. That if the person specified in paragraph 7 is unable or unwilling to act as General Manager at any time during the specified period, the Director of Development Services or the Director of Technical Services be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave for a period in excess of five (5) consecutive days, such appointment to cease upon the return to work of the General Manager or other resolution of the Council.
9. That any person acting as General Manager pursuant to this resolution has the functions, delegations, and sub-delegations given to the General Manager by the Council.

Capel / Brady

The motion was put and carried

9.52am

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Item 10 Council Resolutions Report October 2016

Received.

Item 11 Australia Day 2017

76/1617 RESOLVED that Council supports and participates in Australia Day 2017 by:

1. Participating in the **NSW Local Citizen of the Year Awards** by administering and presents the *Warrumbungle Shire Council Australia Day Awards* in the following categories, as per the attached *Guidelines & Criteria* and *Nomination Forms*:
 - Citizen of the Year
 - Young Citizen of the Year
 - Sportsperson of the Year
 - Australia Day Award – Senior Citizen of the Year
 - Australia Day Award – Community Event of the Year
2. Council provides a contribution of \$500 each to the local Organising Committees in Baradine, Binnaway, Dunedoo, Coolah and Mendooran and \$600 to the Organising Committee in Coonabarabran.
3. Public swimming pools be opened free of charge throughout the Shire on Australia Day 2017.

Capel / Todd
The motion was put and carried

A motion was moved by Councillor Capel and seconded by Councillor Brady to change the Sportsperson of the Year award to Sports / Cultural of the Year.
The motion was withdrawn.

77/1617 A motion was moved by Councillor Todd and seconded by Councillor Capel to add another category to the Australia Day Awards and it be named the Cultural Achievement Award.
The motion was put and carried.



Australia Day Awards 2017 Guidelines and Criteria

The *Warrumbungle Shire Council Australia Day Awards* are run in conjunction with the *NSW Local Citizen of the Year Awards*. Each year residents of Warrumbungle Shire are invited to nominate fellow citizens for the *Warrumbungle Shire Council Australia Day Awards*.

The *Warrumbungle Shire Council Australia Day Awards* are an opportunity to celebrate what's great about our local communities and recognize some for their outstanding achievement or contribution during the past 12 months.

In 2017, nominations are being called for the following categories:

- Citizen of the Year
- Young Citizen of the Year
- Sportsperson of the Year

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- Cultural Achievement Award
- Australia Day Award – Senior Citizen of the Year
- Australia Day Award – Community Event of the Year

How to Nominate

Nominations can only be made by completing the official *Nomination Form*. Supporting documentation may also be provided. Please do not provide any originals with the *Nomination Form* as all documentation will be retained by Warrumbungle Shire Council.

Nominees are encouraged to provide as much information as possible on the *Nomination Form*. Not only will this assist the *Selection Committee* in making a decision but this information will form the basis of the citation which is provided with the award and any information provided to local media.

Nomination Deadlines

Nominations open on Friday 28 October, 2016. **Nominations close at 4:00pm on Friday 2 December, 2016.** Late nominations will not be accepted.

Nomination Forms submitted via mail must be postmarked on or before Friday 2 December, 2016, and addressed to:

Warrumbungle Shire Council
Australia Day Awards 2017
PO Box 191
Coonabarabran NSW 2357

Electronic submissions must be received no later than 4:00pm on Friday 2 December, 2016, at info@warrumbungle.nsw.gov.au or via fax on (02) 6842 1337.

Nominations can also be delivered in person at Warrumbungle Shire Council offices in Coolah or Coonabarabran. Nominations delivered in person must be received no later than 4:00pm on Friday 2 December, 2016. Council Offices are located at 14 – 22 John Street, Coonabarabran, and 59 Binnia Street, Coolah.

Eligibility

- Nominees must be Australian citizens and be a resident of the Warrumbungle Shire at the time of nomination.
- Nominations must be made on the official *Nomination Form*.
- Self nominations will not be accepted.
- Awards will not be granted posthumously.
- Awards will be based on achievements and contributions in the last 12 months.
- A person cannot receive the same award more than once, but can be considered for recognition in another category. Information on previous recipients is available from Warrumbungle Shire Council.

Citizen of the Year: To be eligible for the *Citizen of the Year* award a person must be aged 24 years of age or older on 26 January, 2017.

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Young Citizen of the Year: To be eligible for the *Young Citizen of the Year* award the person must be under 24 years of age on 26 January, 2017.

Sportsperson of the Year: To be eligible for the *Sportsperson of the Year* award the person must be 12 years of age or older on 26 January, 2017.

Cultural Achievement Award: Eligibility for this award is not age dependent.

Australia Day Award – Senior Citizen of the Year: To be eligible for the *Senior Citizen of the Year* award the person must be 60 years of age or older on 26 January, 2017.

Australia Day Award – Community Event of the Year: To be eligible for the *Community Event of the Year* award the event must have been held in Warrumbungle Shire in the last 12 months.

Selection Committee

The *Warrumbungle Shire Council Australia Day Awards* Selection Committee consists of Warrumbungle Shire Councillors. *Nomination Forms* received by closing date are presented to the Councillors at the December Council Meeting.

Selection is based on the information provided in the *Nomination Form*. The *Selection Committee* reserves the right to obtain more information about a *Nominee* from whatever source appropriate.

Warrumbungle Shire Council reserves the right to withdraw an award if further information or the recipients conduct brings the *Warrumbungle Shire Council Australia Day Awards* award into disrepute.

The decisions of the *Selection Committee* are final and no correspondence will be entered into in relation to the selection of award recipients.

Presentation of Awards

Award recipients will receive a formal letter advising them of their selection as an award recipient in the *Warrumbungle Shire Council Australia Day Awards*. Letters will be sent out following the selection of award recipients at the Warrumbungle Shire Council Meeting to be held on Thursday 15 December, 2016.

Award recipients will be invited to receive their award at the Australia Day celebrations in their local town. Awards will be presented by the Australia Day Ambassador and a representative from Warrumbungle Shire Council.

More Information

For more information please contact Louise Johnson, Manager Children's and Community Services, on Louise.Johnson@warrumbungle.nsw.gov.au or (02) 6849 2000.

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Australia Day Awards 2017

Nomination Form

Name of Nominee: _____

Date of Birth: _____ **Email:** _____

Address: _____

Phone: _____ **Mobile:** _____

I would like to nominate the above mentioned person or event for a *Warrumbungle Shire Council Australia Day Award* in the following category:

- | | |
|---|---|
| <input type="checkbox"/> Citizen of the Year
24 years of age or older on 26 January, 2017 | <input type="checkbox"/> Young Citizen of the Year
Under 24 years of age on 26 January, 2017 |
| <input type="checkbox"/> Sportsperson of the Year
12 years of age or older on 26 January, 2017 | <input type="checkbox"/> Cultural Achievement Award
Not age dependent |
| <input type="checkbox"/> Senior Citizen of the Year
60 years of age or older on 26 January, 2017 | <input type="checkbox"/> Community Event of the Year
Event must have been held in Warrumbungle |

Shire in the last 12 months

Name of Person Making the Nomination: _____

Email: _____

Address: _____

Phone: _____ **Mobile:** _____

Signature: _____ **Date:** _____

About the Nominee

Please tell us about the person or event you are nominating for a *Warrumbungle Shire Council Australia Day Award*. This information will be used by the *Selection Panel* to select the award recipients. Nomination information is to be no more than one (1) A4 page. Supporting documentation can be provided in addition to this.

Please keep in mind that not only will information provided on the *Nomination Form* assist the *Selection Committee* to make a decision but this information will also form the basis of the citation

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which is provided to the recipient with the award. Nomination information may also be provided to local media.

More Information

For more information please contact Louise Johnson, Manager Children's and Community Services, on Louise.Johnson@warrumbungle.nsw.gov.au or (02) 6849 2000.

About the Nominee

I am nominating _____ for a *Warrumbungle Shire Council Australia Day Award* in 2017 because of the following achievements and / or contributions:

Item 12 Monthly Report from Human Resources – October 2016

Received.

Item 13 Bank Reconciliation for the month ending 30 September 2016

78/1617 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 30 September 2016.

Capel / Hill
The motion was put and carried

Item 14 Investments and Term Deposits for Month ending 30 September 2016

79/1617 RESOLVED that Council accept the Investments Report for the month ending 30 September 2016.

Capel / Hill
The motion was put and carried

Item 15 Rates Report for Month Ending 30 September 2016

Received.

Item 16 Proposed Adjustment to Locality boundaries for Bomera, Binnaway and Dunedoo

80/1617 RESOLVED that Council note progress of the Residential Property Addressing System program, and:

1. That Council proceeds with gazettal of the following:
 - a. Create a new Locality of Cobbora.
 - b. Adjust the locality boundaries of Weetaliba, Box Ridge and Ropers Road to be encompassed in the Localities of Binnaway, Ulamambri and Purlawaugh.
 - c. Adjust the locality boundaries of Bomera to Tambar Springs and Coolah.
 - d. Rename Merotherie Street and the section of Martin Street that aligns with Cobbora Road to Cobbora Road, so that Cobbora Road consistently traverses from the intersection with Golden Highway through to the Castlereagh Highway intersection in the north.

2. Confirm new road names for Tucklan, Yarrow and River Streets within the village of Cobbora from a selection of the following names: Curlew, Wren, Dove, Crane, Egret,

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Phalaris, Lucerne, Clover, Rhodes or Rye and for these new road names to be gazetted.
Council nominated Curlew, Wren and Dove.

3. Write to all residents potentially affected by the proposed boundary changes to the localities of Tannabar, Wattle Springs, Dandry and Ulamambri.
4. Request gazettal of the unnamed road off Baradine Road, Coonabarabran, as Jermaine Road.

Clancy / Iannuzzi
The motion was put and carried

Item 17 Baradine Pool Shade Cover

81/1617 A motion was moved by Councillor Todd seconded by Councillor Brady that consideration of this matter be deferred until a later date.

The motion was put and carried.

Item 18 2016/17 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

10.28am

82/1617 RESOLVED that standing orders be suspended to break for morning tea.

Capel / Hill
The motion was put and carried

10.51am

83/1617 RESOLVED that standing orders be resumed.

Hill / Capel
The motion was put and carried

Item 19 Waste – Information Report

10.55am

84/1617 RESOLVED that:

- (a) that Council go into closed committee to consider business relating to a commercial matter
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel / Brady
The motion was put and carried

10.55am

Corporate Services Administration Officer – Erin Player left the meeting

11.43am

85/1617 RESOLVED that Council move out of closed Committee.

Brady / Capel
The motion was put and carried

Corporate Services Administration Officer – Erin Player returned to the meeting.

The General Manager announced that Item 19 Waste – Information report was noted.

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Item 20 Len Guy Park Boundary Adjustment

86/1617 RESOLVED that Council continues the process of finalising boundary adjustments, land transfers and fencing relating to Len Guy Park, Binnaway, as previously resolved via Resolution 83/1516.

Todd / Capel
The motion was put and carried

Item 21 Pump House Camping Ground Binnaway

87/1617 RESOLVED that Council continues the part road closure of Castlereagh Avenue, Binnaway, updating the licence agreement and submitting a Development Application for the Pump House Camp Ground, Binnaway as resolved previously via Resolution 57/1415.

Capel / Brady
The motion was put and carried

Item 22 Local Heritage Fund Applications

88/1617 RESOLVED that Council grant \$1,000 from the Warrumbungle Shire Council Local Heritage Fund 2016-2017 with the remainder of the fund being allocated later in the year if more applications are received.

Lewis / Brady
The motion was put and carried

Item 23 Development Applications

89/1617 RESOLVED that Council note the Applications and Certificates Approved, during September 2016, under Delegated Authority.

Capel / Brady
The motion was put and carried

Matters of Concern

Cr Brady

- Hickeys Falls amenities. Advised this area is RMS jurisdiction not councils.
- Suggested that the access roads to Pilliga Pottery and Goanna Tracks be sealed as they are major tourist attractions. Advised that the slip lane southbound on the Newell Highway for turn off to Pilliga Pottery has been considered by RMS..
- Car parking out the front of Coonabarabran Primary School on the highway side. People are having to park on the other side, quite dangerous with small children. DTS responded - traffic management can be referred to Traffic Committee.
- Interagency meeting they spoke about White Ribbon Day. Suggested that Councillors to take an Oath on White Ribbon Day.
- River Road regarding rural addressing. Had to ring police one time and the road is known as Castlereagh Street not River Road.

Cr Capel

- Had a person approach her about Native Grove Cemetery. Last time they did an expansion out there they knocked down old trees that had birds nests. There has been talk about more expansion but please don't do it in birds season.
- Pot holes an issue but has bought it up with General Manager already.

Cr Clancy

Nil.

Cr Doolan

- Honour Councillor Sullivan for 28 years of service. Maybe a Ron Sullivan Civic Service Award. Councillor Capel commented, maybe we should have a special Honour Board in the chamber for service over 20 years.
- Ratepayer contacted him the other day. Can we let people know they are in the area doing work so they able to get some private works done on their property if they want it.

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Informed that the Communications Officer puts out media releases to let locals know where the graders are and see if anyone would want private works done.

- Quarry – property neighbours the quarry and is wondering is council expanding it again.

Cr Hill

- Apologise to GM for having a few words to say at Dunedoo meeting regarding old bank building.
- Asked who owns the land between the saleyards and showground in Dunedoo.
- School bus run – while work is being done on roads, eg Golden Highway East of Dunedoo, can the team be split in two so work is done quicker. GM responded – need to look at how more cost effective it would be two teams split up working separate hours.

Cr Iannuzzi

- Coonabarabran Soccer Club, numbers of teams are growing and there is some concern it will get shifted to the dog track oval noting that there is no lighting there. cr Iannuzzi requested that if the soccer club have to be moved can they go to Number One Oval where there is lighting.

Cr Lewis

- Stormwater levy. Binnaway business owner wants to know why he is charged two stormwater levies and another in Coonabarabran is wondering why he is charged eight. DCS responded – get the details and will have someone to look it.
- What do people gain as being a commercial business? DCS responded – its how the rating system works.
- Someone from Warkton contacted him regarding what has happened to Warkton and Belar Creek and are they now part of Tannabar?

Cr Todd

- Munns Road, Milchomie Creek Crossing needs work to get Grain trucks through for harvest season.
- Informed meeting that a Newell Highway, Project Manager is to be appointed to investigate bypass planning.
- Inland Rail, received letter back. Suggests he should be on the management team and would like to attend meetings.

Cr Shinton

Nil.

12.15pm

90/1617 RESOLVED that:

- (a) that Council go into closed committee to consider business relating to an alleged contravention of a code of conduct and personnel matters
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(i) and (a) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

Capel / Lewis
The motion was put and carried

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12.17pm

Councillor Clancy asked that staff leave the room except for the minute taker. The General Manager advised that he would stay to represent staff.

Director Technical Services, Director Corporate & Community Services, Director Development Services and Corporate Services Administration Officer left the meeting.

12.31pm

Councillor Clancy left the room having made a statement to the meeting.

12.37pm

91/1617 RESOLVED that Council move out of closed Committee.

Brady / Capel
The motion was put and carried

Director Technical Services, Director Corporate & Community Services, Director Development Services and Corporate Services Administration Officer and Councillor Clancy returned to the meeting.

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1C Code of Conduct Investigation Report

92/1617 RESOLVED

- a) Councillor Clancy has breached Council's Code of Conduct in respect to Clause 3.1 a), b), c), d) and e), Clause 3.3, Clause 6.2 a) and Clause 6.7 e) & f).
- b) That in accordance with Section 440G of the Local Government Act, Councillor Clancy is formally censured for breaches of Council's Code of Conduct.
- c) That in accordance with Section 440H (2) (c) of the Local Government Act, Council request the Office of Local Government's Departmental Chief Officer to conduct an investigation into Councillor Clancy's misconduct and consider appropriate disciplinary action.

Iannuzzi / Brady
The motion was put and carried

Item 2C Social Media

93/1617 RESOLVED that the report provided to advise Council on the investigation being undertaken into posts made on Social Media alleging misconduct by Council and Council Officers be noted. Upon receipt of the report we wind it up immediately.

Iannuzzi / Lewis
The motion was put and carried

There being no further business the meeting closed at 12.41pm.

.....
CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 20 October 2016 be endorsed.

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Item 3 Minutes of Traffic Advisory Committee Meeting held on 27 October 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Acting PA to Director Technical Services – Jenni Maundrell
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Ms Chantelle Elsley (RMS), Mr Colin Harper (Minister's Representative), Mr Kevin Tighe (Director Technical Services), Mr Bikram Joshi (Manager Asset & Design) and Ms Cheyenne O'Brien (RSO).

APOLOGIES: Senior Constable Steven Chaplin (NSW Police Force) and Ms Sharon Grierson (RMS).

Harper/Elsley

IN ATTENDANCE: Ms Jennifer Maundrell (Minute Taker).

CONFIRMATION OF MINUTES

04/1617 RECOMMENDED that the Minutes of the Traffic Advisory Committee meeting held on Thursday, 28 July 2016 be confirmed.

Harper/Shinton

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- Council to investigate the preparation of a Rural Bus Stop Policy.
- Alternative treatments to be investigated for discouraging trucks travelling via Binnia Street, Coolah. Traffic counters to be placed at Cunningham and Binnia Streets.
- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- Naming of laneways north and south of Brains Ford, Coonabarabran.
- Timor Road School Bus Stops Review.
- No 1 Break Road – NPWS to erect warning signs on No 1 Break Road and that the other issues within their letter be referred to RMS.
- Pavement Markings – Council to renew 'Look' pavement markings at the roundabout in John Street and in Little Timor Street next to the Coonabarabran Bakery.
- Assessment of advisory warnings signs on Observatory Road.
- Installation of bollards in front of Bugaldie Store.

AGENDA ITEMS

- a) Request from St Lawrence's Primary School, Dalgarno Street, Coonabarabran to Assess Residents' Access to Driveways with Consideration to Parking Needs Near the School

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The Committee discussed whether this is a matter for the Traffic Advisory Committee. RMS advised the Committee that when dealing with a matter such as this, Council may assess the situation first, devise a solution and then present to the Traffic Advisory Committee Meeting.

05/1617 RECOMMENDED that solid white lines be installed at driveways opposite the school in Dalgarno Street **FURTHER** that school management be asked to restrict their staff parking in front of the school.

Elsley/Harper

b) Safety of Non Designated School Bus Stops, Mendooran

RMS asked to remove the item from the Agenda and to enter into discussion with the RMS. There is need for investigation about what direction Government authorities are taking regarding bus stops.

c) Coonabarabran RSL Club – Request to Close John Street and Dalgarno Street for Remembrance Day Service on 11 November 2016

06/1617 RECOMMENDED that request by Coonabarabran RSL to close John Street and Dalgarno Street, Coonabarabran from approximately 10.57 am to 11.15 am on Friday, 11 November 2016 to commemorate Remembrance Day be approved subject to compliance with Council's Road Closure Policy and RMS concurrence.

Elsley/Harper

d) Coolah Lions Club – Request to Close Binnia Street for Christmas Parade on 17 December 2016

07/1617 RECOMMENDED that request by Coolah Lions Club to close Binnia Street, Coolah from 4.30 pm to 9.00 pm on Saturday 17 December 2016 be approved subject to compliance with Council's Road Closure Policy and lodgement of the appropriate documentation.

Harper/Elsley

e) Management of Car Parking at Coonabarabran Public School on the Newell Highway

This matter was raised by Cr Brady at the October Warrumbungle Shire Council Meeting. Cr Brady asked for timed parking at the front of the school.

08/1617 RECOMMENDED that further investigation of parking conditions and demand on the eastern side of the Newell Highway in front of the school is undertaken along with consultation with the school.

Harper/Elsley

f) RSO Monthly Report – October 2016

The RSO Monthly Report was received and noted and in particular the following points were discussed:

- Bike Week events were held throughout the Shire in September.
- A Graduated Licensing Scheme (GLS) Workshop was held in Mendooran.
- Child Car Seat Checking in Coolah.
- Current Campaigns – Speeding project current until end of financial year; Plan B project, running in December 2016. Free Cuppa for the Driver will run from March – May 2017 (seven (7) businesses throughout the Shire have nominated).
- Media Coverage – The RSO has a monthly interview on 2WCR Radio and regularly puts out Media Releases and updates to Council's website and Facebook page regarding local safety issues. A You Tube video clip on child restraints has been uploaded on Council's website and Facebook page.
- The RSO attended a Road Safety Audit Workshop in Sydney and subsequently attended two audits in Lithgow, the RSO presented at the RSO AGM in Mudgee.

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GENERAL BUSINESS

Parking outside Coonabarabran Medical Centre in Cassilis Street, Coonabarabran

It was noted that there are two medical centres and two dental surgeries within one block of Cassilis Street, Coonabarabran and that there are two disabled car parking spaces servicing the area, which are observed to be used by vehicles not displaying the appropriate parking permits.

09/1617 RECOMMENDED the installation of unbroken lines to delineate 'No Parking', the installation of markings for disabled car parking and that old lines marked on the street be blacked over **FURTHER** that Council liaise with the Medical Centre to determine parking requirements.

Harper/Elsley

The following matters were raised without Resolution:

- The Manager Asset and Design produced a report on recent traffic count and vehicle speeds in the main street (Bandulla Street) of Mendooran. The report demonstrates that 14–15% of cars passing through Mendooran are speeding.

There being no further business the meeting closed at 11.20 am.

The next meeting is to be held on Thursday, 24 November 2016 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 27 October 2016.
2. That solid white lines be installed at driveways opposite the school in Dalgarno Street **FURTHER** that school management be asked to restrict their staff parking in front of the school.
3. That request by Coonabarabran RSL to close John Street and Dalgarno Street, Coonabarabran from approximately 10.57 am to 11.15 am on Friday, 11 November 2016 to commemorate Remembrance Day be approved subject to compliance with Council's Road Closure Policy and RMS concurrence.
4. That request by Coolah Lions Club to close Binnia Street, Coolah from 4.30 pm to 9.00 pm on Saturday 17 December 2016 be approved subject to compliance with Council's Road Closure Policy and lodgement of the appropriate documentation.
5. That further investigation of parking conditions and demand on the eastern side of the Newell Highway in front of the school is undertaken along with consultation with the school.
6. The installation of unbroken lines to delineate 'No Parking', the installation of markings for disabled car parking and that old lines marked on the street be blacked over **FURTHER** that Council liaise with the Medical Centre to determine parking requirements

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Item 4 Minutes of Plant Advisory Committee Meeting held on 7 November 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

PRESENT: Cr Anne-Louise Capel, Cr Ambrose Doolan, Cr Ray Lewis, Mr Steve Loane (General Manager), Mr Kevin Tighe (Director Technical Services), Mr Stefan Murru (Director Corporate Services) and Mr Chris Staniforth (Manager Fleet Services).

APOLOGIES: Nil.

The General Manager assumed the Chair.

Cr Ray Lewis was elected to the position of Chairperson and assumed the Chair.

CONFIRMATION OF MINUTES

6/1617 RECOMMENDED that minutes of the Plant Advisory Committee meeting held on Thursday, 21 July 2016 be accepted.

Murru/Loane

BUSINESS ARISING FROM THE MINUTES

- Discussion on excavator.
- Awaiting report on trailer.

AGENDA ITEMS

a) Replacement of Plant Item No 180 – Garbage Compactor

7/1617 RECOMMENDED that Council purchase one (1) Volvo FE from JT Fossey Tamworth fitted with a MacDonald Johnston 22 m³ Garbage Compactor, transmission retarder and alloy bull bar that complies with the tender specifications at a price of \$355,942.18 (ex GST) **FURTHER** that Council trade in Plant Item No 180 to JT Fossey Tamworth for \$34,545.45 (ex GST) resulting in a changeover price of \$321,396.73 being \$3,603.27 under budget.

Capel/Lewis

b) Slasher Report – arising from Plant Committee Meeting of 21 July 2016

8/1617 RECOMMENDED that in principle support be given for increasing the width of slasher to 2.5 m **FURTHER** investigation required into benefits of square back versus tapered back shape and where possible purchase slasher locally.

Loane/Capel

c) Plant Utilisation Report for First Quarter 2016-17

The Plant Utilisation Report for First Quarter 2016-17 was presented, discussed and noted by the Committee.

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Ordinary Meeting – 17 November 2016

GENERAL BUSINESS

The following matters were discussed without Resolution:

- General discussion on factors that impact on plant utilisation.

There being no further business the meeting closed at 9.05 am.

The next meeting is to be held as and when required.

.....
CHAIR

RECOMMENDATION

1. That Council accepts the Minutes of the Plant Advisory Committee meeting held in Coonabarabran on 7 November 2016.
2. That Council purchase one (1) Volvo FE from JT Fossey Tamworth fitted with a MacDonald Johnston 22 m³ Garbage Compactor, transmission retarder and alloy bull bar that complies with the tender specifications at a price of \$355,942.18 (ex GST) **FURTHER** that Council trade in Plant Item No 180 to JT Fossey Tamworth for \$34,545.45 (ex GST) resulting in a changeover price of \$321,396.73 being \$3,603.27 under budget.
3. That in principle support be given for increasing the width of slasher to 2.5 m **FURTHER** investigation required into benefits of square back versus tapered back shape and where possible purchase slasher locally.

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Item 5 Economic Development and Tourism Advisory Committee Meeting Minutes – 31 October 2016

Division:	Development Services
Management Area:	Development and Tourism
Author:	Manager Economic Development and Tourism – Aileen Bell
CSP Key Focus Area:	Local Economy
Priority / Strategy:	LE3 Implementation of a cost effective tourism and marketing campaign aligned to market research

Meeting commenced 1.30 pm. Cr Capel as chairperson.

Present: A. Bell, Cr Capel, Cr Brady, L. Ryan, J. Young, R. Kildey, M Rickert, B Condon

Apologies: L Cutts (Baradine Progress), S Edwards (Coolah DDG), D Burton (Coonabarabran Chamber of Commerce), K Olsen (OEH Baradine)

Observers: A Wherrett (SSO), N Hunter (2357 Partnerships)
Cllr Capel invited those present to introduce themselves to the meeting.

2015-16.30 RECOMMENDATION: that the apologies be accepted

Young/Brady

Declaration of Pecuniary and Non Pecuniary Interests: NIL

Minutes of Previous Meeting: circulated

2015-16.31 RECOMMENDATION: that the minutes of 2 August 2016 meeting be accepted

Young/Rickert

Business Arising:

Recommendations from previous meeting were endorsed by August Council meeting:

1. Minutes 2 August 2016 meeting accepted
2. Budget Report accepted
3. Maintenance grades of the Dandry and Borrambitty Roads to Pilliga Pottery escalated and now graded
4. Letter sent to Member for Parkes requesting consultation on Inland Rail; concerns were recorded for meeting with M Coulton
5. Approval for Worlds Largest Solar System Drive imagery in an authors book.
6. Acknowledgement that the October date for Lifestyle Showcase was not achievable and EDT committee to investigate other dates in consultation with CDC's and community groups.
7. Manager EDT investigate the attachment of "Welcome to Campers and Caravanners" to the Welcome to Coonabarabran entrance signs and report to next EDT meeting.

Other Business Arising from the Minutes: deferred to Manager's Report and General Business

2015-16.32 RECOMMENDATION: that the budget report be accepted.

Brady/Condon
Carried

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Managers Report:

1. **Terms of Reference for the EDT Advisory Committee:** discussion on representation; it should also be noted that several changes have occurred to the named persons who attend the meeting.

2015-16.33 RECOMMENDATION: that 2357 Partnerships Inc. be invited to nominate a representative to the EDT Advisory Committee and the Terms of Reference be amended to reflect the changes in membership and representation.

Young/Rickert
Carried

1. **Regional Platters:** Regional Workshops to be held in December; invites through CDC's, tour operators and agencies connected to primary production. Provides free advertising for participants on a foodtrails brochure but they require appropriate insurance cover and a website to promote their product or activity.
2. **Lifestyle Showcase:** date was not set for Lifestyle Showcase event in 2017; recommended that should form part of Community Consultations to determine the involvement of each community
3. **Consumer Shows:** Agreed to participate in both the Newcastle Supershow 9-12 February 2017 and the Sydney C & C Supershow 25-30 April 2017

2015-16.34 RECOMMENDATION: that the Manager confirm participation in the two CCIA shows in Newcastle and Sydney for the 2016-17 year

Rickert/Brady
Carried

4. **Great Western Plains Marketing Campaign:** discussion stage 3 termed FLY, DRIVE OR RIDE YOUR WAY INTO A GREAT BIG ADVENTURE (a tourism partnership with Dubbo, Gilgandra, Warren, Coonamble and Narromine)

2015-16.35 RECOMMENDATION: that Warrumbungle Shire participate in the next stage of the Great Western Plains Marketing Campaign at a cost of \$5,000.

Young/Rickert
Carried

2015-16.36 RECOMMENDATION: that the Manager's Report be accepted

Bell/Kidley
Carried

General Business

1 **Rail Trails:** Discussion on lack of response to April letter to Member for Barwon requesting representation and legislative changes to promote the establishment of Rail Trails in NSW. Agreed to re-submit and send copies of letter to other ministers.

2015-16.37 RECOMMENDATION: that the April letter be resubmitted requesting the urgent attention of the Member for Barwon and a report on action to date **FURTHERMORE** copies of this letter be sent to the Ministers for Transport and Infrastructure and for Roads.

Brady/Capel
Carried

2. **NSW Farmers:** a request from residents in the Purlewaugh/Ulamambri areas for the dredging of the Billy Kings Creek crossings on the Purlewaugh Road; impedes access to Coonabarabran during rain events.

2015-16.38 RECOMMENDATION: that Council DTS schedules dredging and cleanup of the Billy Kings Creek crossings on the Purlewaugh Road

Young/Brady
Carried

WARRUMBUNGLE SHIRE COUNCIL

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There being no further business the meeting was declared closed at 3.30pm with the next meeting to be held Wednesday 1 February at 11am at Royal Hotel in Binnaway.

RECOMMENDATION

1. That 2357 Partnerships Inc. be invited to nominate a representative to the EDT Advisory Committee and the Terms of Reference amended to reflect the changes in membership and representation.
2. That Warrumbungle Shire participate in the next stage of the Great Western Plains Marketing Campaign at a cost of \$5,000.
3. That the April letter be resubmitted requesting the urgent attention of the Member for Barwon and a report on action to date **FURTHERMORE** copies of this letter be sent to the Ministers for Transport and Infrastructure and for Roads.
4. That Council DTS schedules the dredging and cleanup of the Billy Kings Creek crossings on the Purlewaugh Road to provide access for residents into Coonabarabran.

WARRUMBUNGLE SHIRE COUNCIL

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Item 6 TRRRC 355 Advisory Committee Minutes – 7 October 2016

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional areas

MEETING OPENED: 4.10 pm

PRESENT: Cr Anne Louise Capel (Chair), Sally Dent, Marie Hensley, Cr Wendy Hill, John Horne, Steve Loane (General Manager Warrumbungle Shire Council (WSC), Neville Stanford, Sue Stoddart, and Mary Warren

ATTENDING: Jennifer Parker (Manager Property and Risk WSC) and Aaron Parker (Manager Projects WSC)

APOLOGIES: Peter Campbell, Peter Shinton

1. ACCEPTANCE OF THE SEPTEMBER MINUTES

Add Mr Stanford as attending.

Warren/Stoddart

2. TERMS OF REFERENCE – General Manager – Steve Loane

The General Manager went through the Terms of Reference for the Three Rivers Regional Retirement Community (TRRRC) 355 committee as resolved by Council in April 2016 (Resolution 264/1516). It was confirmed that all committee members were familiar with the terms of references stipulations. All members of the committee were given a copy of these terms in their information pack distributed at the September meeting. Cr Hill received her pack at the October Meeting.

3. ELECTION OF CHAIR

Cr Anne Louise Capel was elected as chair

Loane/Hill

4. LEGISLATION - Manager Property and Risk – Jennifer Parker

The Manager Property and Risk discussed the legislation that regulates the operation of all Retirement Villages in New South Wales and reminded all members of the Committee to be familiar with the legislations Retirement Villages Act 1999 No 81 and Retirement Village Regulations 2009.

WARRUMBUNGLE SHIRE COUNCIL

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5. MANAGEMENT PLAN - Manager Property and Risk – Jennifer Parker

The Manager Property and Risk discussed the management plan that will be needed to be in place for the operation of the TRRRC Village. The management plans that were submitted with the grant submissions and advice given by other retirement village operators regarding issues with tenancy arrangement and buy in arrangements were discussed. The Manager Property and Risk will supply all members of the committee a copy of the management plan submitted for discussion at the next meeting.

6. CAPITAL WORKS UPDATE – Manager Projects - Aaron Parker

The Manager Projects updated the committee on the progress of the demolition of the old Dunedoo Hospital buildings. The weather's impact on the project is holding up completion of a green field site being ready for construction. Development Application will be out this week. When site is declared clear and is "greenfield" tenders will go out for construction. The tender time will be 21 days. Applications have been requested for an extension of time on the grant funds.

7. FUTURE BUDGET REQUIREMENTS - Manager Property and Risk – Jennifer Parker

The Manager Property and Risk brought to the attention of the committee the need to establish a budget for the premises as required under legislation. This budget needs to be available for residents or potential residents to view. It was confirmed that in the first instance the retirement village would be managed by Warrumbungle Shire Council. Manager Property and Risk will have a discussion with Councils Chief Financial Officer regarding setting up a base budget.

8. GENERAL BUSINESS

Name of the Property – Sue Stoddard put forward that there was a need to put the name Dunedoo into the title of the Village. The suggestion is to be brought up at the community consultation meeting.

NEXT MEETING: 2 November 2016 at 4:30pm
Old Bank Building Meeting Room
38-40 Bolaro Street
Dunedoo NSW 2844

MEETING CLOSED: 5:00 pm

RECOMMENDATION

That the minutes of the TRRRC 355 Advisory Committee held on 7 October 2016 be accepted and endorsed by Council.

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Item 7 TRRRC 355 Advisory Committee Minutes – 2 November 2016

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional areas

MEETING OPENED: 4.35 pm

PRESENT: Cr Anne Louise Capel (Chair), Sally Dent, Marie Hensley, Cr Wendy Hill, John Horne, Steve Loane (General Manager Warrumbungle Shire Council (WSC), Neville Stanford, Sue Stoddart, and Mary Warren

ATTENDING: Jennifer Parker (Manager Property and Risk WSC) and Aaron Parker (Manager Projects WSC)

APOLOGIES: Mary Warren, Peter Shinton, Sue Stoddart

Hill/Dent

1. **ACCEPTANCE OF THE OCTOBER MINUTES.**

Loane/Stanford

2. **BUSINESS ARISING**

The inclusion of Dunedoo into the name of the village is to be discussed at each meeting to ensure that it remains in the conversation. Community consultation is to be taken into account and it will be discussed at the next Community Meeting in Dunedoo on the 21st November 2016.

3. **CAPITAL WORKS UPDATE – Manager Projects – Aaron Parker**

Trees designated to be removed. The site is due to be decontaminated on the 7th November. The site will then be tidied up ready for construction. DA has been issued and there are some items that need tidying up prior to going to Tender. The tender will be out for 28 days. A nursery has been set up by the Project Officer in Dunedoo to take seedlings to a more advanced plant ready for landscaping after construction has been finished.

4. **MANAGEMENT PLAN - Manager Property and Risk – Jennifer Parker**

Copies of the original grant application were given to all committee members via email in the last month. A hard copy was provided to the attendees at the meeting. The Committee was asked to take into consideration the modeling used for the grant application which was based on the indicative design in place at the time. The Committee was asked to be ready to workshop options at the next meeting regarding "Buy In", low income options, tenancy under

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the Residential Tenancy Act. The committee was reminded that all options have to comply with the relevant act and regulations for Retirement Villages in NSW.

5. **BUDGET REQUIREMENTS** - Manager Property and Risk – Jennifer Parker
Committee members were asked to review the budget forecasting in the application supplied for the Restart NSW Cobbora Transition Fund application. Councils Director of Technical Services will attend the next meeting to address budget requirements to be put in place to enable marketing of the completed buildings.
6. **INTERSECTION FUNDING** – General Manager – Steve Loane
RMS requirements needed as part of the DA have been brought to the attention of the Committee. The General Manager asked the members of the Committee who are also on the Dunedoo Mendooran Retirement Living Committee to consider contributing to the channeled entry to the village which was addressed in any of the Grant funding. A formal letter will be sent from Council requesting their consideration to donate to the shortfall.
7. **GENERAL BUSINESS**
 - Council was asked to investigate other neighboring retirement village budgets and see if they can give Council a copy to understand the complexity needed to set this up.
 - Local content was discussed. Local trades are to be asked to register with the Manager Projects their interest in being involved in the project. This is to be advertised on the Dunedoo Sign. Councils Manager IT and Communication is to do up an advertisement to be handed out to the Development Groups and Chambers of commerce to ensure that all local trades are contacted through their network.
 - Consideration and investigation to be done on the reasons behind the dropping of the first Aboriginal Land Claim and if it included a promise of equality of entry to the Village.
 - Provisions to be put in place to ensure that on going cost incurred by the residence are not outlandish to be written into the Village Rules.

NEXT MEETING: 5 December 2016 at 4:30pm
Old Bank Building Meeting Room
38-40 Bolaro Street
Dunedoo NSW 2844

MEETING CLOSED: 5:30 pm

RECOMMENDATION

That the minutes of the TRRRC 355 Advisory Committee held on 2 November 2016 be accepted and endorsed by Council.

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Item 8 Minutes of the Finance and Projects Committee Meeting – 7 November 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	PA to Director Corporate and Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF8 Council undertakes periodic performance reviews to ensure the effective and efficient management of its assets, finances and workforce and modifies its actions to deliver better outcomes for the community

PRESENT: Mayor Cr Shinton, Cr Brady, Cr Capel, Cr Hill, Steve Loane (General Manager), Kevin Tighe (Director Technical Services), Stefan Murru (Director Corporate and Community Services), Leeanne Ryan (Director Development Services), Lawrence Amato (Chief Financial Officer).

ATTENDING: Deputy Mayor Cr Todd, Cr Clancy, Cr Doolan, Cr Lewis, Anna Pham (Graduate Accountant), Liz Webster (Minutes) joined the meeting later

1. **APOLOGIES:** None

Capel/Shinton

2. **MINUTES**

RESOLVED that the minutes of the Finance and Projects Committee meeting held on 12 August 2016 be accepted.

Capel/Shinton

9:35am Cr Brady joined the meeting

Business Arising

Cr Clancy made an enquiry regarding the status of the bushfire tank at the Baradine Aerodrome the meeting was then advised the matter would be reported at the Aerodrome committee meeting.

Cr Clancy also stated that the polling places of Leadville and Purlewaugh did not have a substantial turnout and should not be considered next Local Government Election.

9:36am Liz Webster joined the meeting with Cr Todd's iPad

3. **Quarterly Business Review Statement (QBRS)**

The Chief Financial Officer presented the September QBRS for the First Quarter.

10:10am Cr Lewis joined the meeting

10:35am Meeting broke for Morning Tea and the Director Technical Services left the meeting

10:50am Meeting resumed

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QBRs cont.

Significant points noted included:

- Council's YTD surplus/ (deficit) from Council's income statement is a surplus of \$7.072m;
- Council is currently forecasting an accrual surplus (per Council's income statement) of \$15.223m at the end of the financial year which represents a \$6.287m increase relative to the original budget. Note: this surplus depends on the completion of Council's significant capital program;
- Council has currently spent \$2.549m of its proposed \$29.366m (8.68%) capital program;
- Council's cash and investments balance is currently forecast to decrease from \$15.443m to \$10.965m at 30 June 2017, assuming Council's extensive capital program is completed this financial year;
- Council's unrestricted cash and investments balance is \$2.310m as at 30 September 2016;
- Council's cash surplus/(deficit) which includes capital expenditure and loan movements, but excludes other balance sheet movements and depreciation is forecast to be a deficit of \$110k in General Fund at year end. This figure includes supplementary votes submitted for approval discussed below as well as revotes of \$7.760m that are to be funded from restricted assets and grant funding;
- Council is forecast to report a cash deficit of \$870k in the water fund, and \$70k in the sewer fund in order to catch up on a significant capital program backlog in these funds.

Other items discussed included:

- Council has a major capital works program planned for this financial year of approximately \$29 Million. Completion of all projects is dependant on weather conditions;
- Council has been successful in gaining a \$500K Flood Damage Grant for Roads damaged by recent rain events. The requirements of flood damage works was also discussed.
- Baradine Water Clarifier Grant application was unsuccessful;
- New Emergency Services Levy, this was previously charged with Insurance premiums and now will be collect by Councils as part of the rates levy. The fact that Council will most likely be unable to recoup the full cost of this extra work was also discussed.

5. Wind Farm VPA

11:20am Cr Capel declared an interest and asked to be excused from the meeting

Capel/Todd

11:35am Director Technical Services returned to the meeting

The General Manager updated the meeting on the proposed Wind Farm Development project. The project is still the planning and consulting phase. Councillors were made aware of the proposed scale of the project. A business paper regarding the project will be presented to the November Council Meeting.

11:45am Cr Capel returned to the meeting

5. Remediation of Tanks

Director Development Services advised the meeting of progress with removal of underground fuel tanks. Development Services have secured an additional \$60K in funding to assist with the removal of underground storage tanks. EPA is no longer in favour of infilling the tanks and now under the EPA Guidance Council is required to remove the tanks and contaminated materials. A register is currently being updated of all known underground fuel tanks and this information can be provided to a property's prospective purchaser on the 149 certificate.

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6. General Business

Councillor Training

The General Manager advised the meeting that Councillor Training will be available on a date to be decided either 5 or 12 December 2016. An email will be sent and could Councillors please let Council know if they would be available for the training.

External Committees

Cr Todd enquired if the external committees will be advertised shortly. It was stated committees would be advertised prior to the December Council meeting

Baradine Water Clarifier

Cr Capel enquired on the life expectancy of the current water clarifier and what plan Council has in place should it fail. Director Technical Services advised a mobile unit could be used. Council is investigating options on its replacement though Council was unsuccessful in gaining funding for this project.

Next Meeting

To be advised

There being no further business the Finance and Projects Committee meeting closed at 11:45am.

.....
CHAIRPERSON

RECOMMENDATION

That Council accepts the Minutes of the Finance and Projects Committee Meeting held on 7 November 2016 at Coonabarabran.

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Item 9 Orana Arts Inc

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Anne-Louise Capel
CSP Key Focus Area:	Community & Culture
Priority:	CC3 Our Shire is home to vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being

Reason for Report

To report on the outcomes of the Orana Arts Inc. Board Meeting held on 23 September 2016 at Dubbo.

Summary of Meeting Outcomes

Present: Virginia Handmer (chair) Sam Paine, Eleanor Cook, Matthew Wilson, Anne-Louise Capel Les Lambert and Susan Atkinson. Executive Officer Alicia Leggett, Communications Officer Portia Lindsay. Apologies: David Dwyer, Jessica Moore, and Nerrida Barber, Mathew Wilson (Gilgandra Shire as the newly appointed representative) Deidra Naden.

Discussion: community representation with regards to the amalgamation of Dubbo and Wellington. ED declared no issue was outstanding as both community representatives are OA Board Members and the appointment of David Dwyer has been delegated by the Administrator Michael Kneipp until the 2017 Council elections.

Motion passed to ratify the recommendation on behalf of the ED request to vacate the Old Fire Station in Dubbo as per terms of the MOU with the Dubbo Local Aboriginal Lands council. ED based in Wellington.

Constitution review: Recommendations from Arts NSW review of all Regional Arts Board, all boards to shift from a representative board to a skills based board. A consultant has been retained to assist in delivery a selection of our governance review of the board as indicated in the Professional Development program from Arts NSW.

The Board addressed issues and considerations regarding a Skills Based Board:

- Limitations with financial contributions
- Funding issues
- Identify skills that may be perceived as too rigid
- Value for money and engagement of OA

Possible solutions to issues that can be discussed:

- MOU with Councils
- Constitution recognition at state level
- Strategic Plan addressing LGAs

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- OA Quarterly Report for Council

CASP Review: OA to adopt the funding limit for CASP to \$5,000 for 2018. Susan Atkinson, a CASP panellist, suggested OA should conduct workshops on budgeting for projects, she felt all applications fell short in this area. The argument for an increase will allow for better quality projects from communities. Board was in agreement and advised to add measuring criteria's for the top limits as the following:

- Projects should be delivered in multiple regions
- Partnership projects
- Youth Engagement

Arts NSW professional development program

The ED elaborated on the program devised in response to the needs of the organisation and in consultation with the Arts NSW advisor David Sharpe. A program of professional development and governance training for the board was discussed around social issues which could assist with DGR status. Discussion was also held on a fee for service model for some OA activities, such as graphic design for marketing of events/workshops and strategic and partner development.

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

That Council notes the meeting minutes of the Orana Arts Board Meeting held on 23 September 2016 Councillor Capel.

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Item 10 Artlands Conference

Division:	Executive Services
Management Area:	Governance
Author:	Councillor Anne-Louise Capel
CSP Key Focus Area:	Community & Culture
Priority:	CC3 Our Shire is home to vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being

Reason for Report

To report on the Artlands Conference 2016 held on 27-30 October 2016 at Dubbo.

Summary of Conference

Artlands is the Rebranded Regional Arts Australia Biennial Conference. Regional Arts NSW was the host state and Dubbo Regional Council the host City. The Conference is three and a half days of keynote speakers and workshops around the Conference is a festival of theatre, dance, music, outdoor performances, participatory events, exhibitions and installations, projections and an art fair. Most of the OA Board attended or delivered creatively at Artlands.

The Left Field Project is a mentored project for contemporary Aboriginal artists from the Oranaarts region. Works were on display at the Old Dubbo Fire Station Art Centre. Below is Paris Norton, originally from Coonabarabran, a participant in the OA Left Field Project and Jace Russell Coonabarabran resident with their works.

Options

Nil

Financial Considerations

Nil

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Local Jewellery Designer Annette Piper and her daughter were at the Artland Fair.

Cllr Capel attended the official opening of the Artlands Conference, the keynote speakers on the Saturday morning and the workshops: Art in Hospitals and Focus on Festivals.

RECOMMENDATION

That Council notes the report on the Artlands Conference held on 27-30 October 2016 from Councillor Capel.

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Item 11 Request for Leave of Absence – Councillor Anne-Louise Capel

Division:	Executive Services
Management Area:	Governance
Author:	Manager Administration & Executive Assistant – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF6 Support and encourage Councillors in fulfilling their roles as community leaders and in being accessible and actively involved in representing the shire

Reason for Report

Councillor Anne-Louise Capel has made a request for Leave of Absence from the Ordinary November 2016 Council meeting.

Background

In reference to the Local Government (Meeting Procedures) Regulations 2005 – Reg 39;

39. Leave of absence

- (1) A councillor, or the mayor on behalf of a councillor, may request leave of absence in respect of one or more meetings.
- (2) A council may decide to grant a request for leave of absence.
- (3) Leave must not be granted retrospectively.
- (4) The purpose of the leave and the period involved are to be recorded in the minutes.

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

That Council accepts the notification from Councillor Capel and grants a Leave of Absence from the Ordinary November 2016 Council meeting.

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Item 12 Notice of Motion – Finance and Projects Committee

Cr Clancy has advised that at this meeting of Council he intends moving the following Notice of Motion:

That Council review its policy on membership of the Finance and Projects Committee to include all Councillors as voting delegates.

Support

Cr Clancy has the support of Cr Todd and Cr Capel

COUNCILLOR CLANCY

RECOMMENDATION

For Council's consideration.

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Item 13 Notice of Motion – Closed Committee

Cr Lewis has advised that at this meeting of Council he intends moving the following Notice of Motion:

That Councillors go into Committee to discuss sensitive issues pertaining to Staff or a particular person.

COUNCILLOR LEWIS

RECOMMENDATION

For Council's consideration.

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Item 14 Council Resolutions Report November 2016

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from February 2016 to October 2016. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

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Item 15 2015/16 Annual Report

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate and Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan..

Reason for Report

To present to Council Warrumbungle Shire Council's 2015/16 Annual Report.

Background

Per s428 of the Local Government Act (1993), within 5 months after the end of each year Council must prepare an Annual Report for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.

The Annual Report is in effect a review of Council's performance for the previous financial year. The 2015/16 Annual Report covers the period 1 July 2015 to 30 June 2016.

Issues

A copy of Council's Annual Report must be posted on the Council's website and provided to the Minister for Local Government via the Office of Local Government (OLG).

The 2015/16 Annual Report has been prepared and is submitted for Council's information under separate cover.

Options

Council must provide the endorsed Annual Report to the Minister by 30 November 2016.

Financial Considerations

Nil

RECOMMENDATION

That Council note the contents of the 2015/16 Annual Report and that the report be submitted to the Minister for Local Government.

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Item 16 White Ribbon Day

Division:	Executive Services
Management Area:	Management and Leadership
Author:	Executive Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7: Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

To seek the support of Councillors to participate in White Ribbon Day 2017.

Background

White Ribbon is the world's largest movement of men and boys working to end men's violence against women and girls, promote gender equality, healthy relationships and a new vision of masculinity.

White Ribbon's vision is a nation that respects women, in which every woman lives in safety, free from all forms of men's abuse

White Ribbon is a unique, national primary prevention social change organisation that works through a primary prevention approach based on the understanding that men are central to achieving the social change necessary to stop violence against women. They engage men to stand up, speak out and act to influence the attitudes and behaviours of some men who commit violence against women, based on the understanding that most men are not violent.

Through education, awareness raising, creative campaigns, preventative programs and partnerships, White Ribbon provides the tools for men to stop violence against women in their community and beyond.

According to the 2013 World Health Organization report *Global and regional estimates of violence against women: Prevalence and health effects of intimate partner violence and non-partner sexual violence*, intimate partner violence is the most common type of violence against women, affecting 30 per cent of women worldwide – and Australia is not immune.

Violence against women is a serious problem in Australia where:

- Over 12 months, on average, one woman is killed every week as a result of intimate partner violence.
- A woman is most likely to be killed by her male partner in her home.
- Domestic and family violence is the principle cause of homelessness for women and their children.

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- Intimate partner violence is the leading contributor to death, disability and ill-health in Australian women aged 15-44.
- One in three women have experienced physical and/or sexual violence perpetrated by someone known to them.
- One in four children are exposed to domestic violence, which is a recognised form of child abuse.
- The cost of violence against women to the Australian economy is estimated to rise to \$15.6 billion per annum.
- One in five women experience harassment within the workplace.
- One in five women over 18 has been stalked during her lifetime.

Research indicates that:

- There's increased risk of mental health, behavioural and learning difficulties from childhood exposure to intimate partner violence.
- Children exposed to violence in the home are at an increased risk of going on to commit or experience violence.
- Domestic violence impacts an employee's ability to perform tasks in the workplace.
- Violence against women in the workplace impacts on the organisational climate and employees' sense of wellbeing.

But there is hope, because research also shows that:

- Building greater equality and respect between men and women can reduce attitudes that support violence.
- Social policy initiatives addressing gender inequity are central to reducing violence against women.

Source: www.whiteribbon.org.au/white-ribbon-importance

Issues

Council has received a request, through the Warrumbungle Shire Interagency, for Councillors and Senior Staff to be involved in White Ribbon Day 2017. This is an opportunity for Councillors and Senior Staff to provide leadership and take a stance against violence in our local communities.

It is proposed that Councillors and Senior Staff take the White Ribbon Oath during Morning Tea at the November 2016 Council Meeting. Representatives from the Coonabarabran Domestic Violence Committee have been invited to attend Morning Tea.

The oath states that: "I will stand up, speak out and act to prevent men's violence against women".

Councillors and Senior Staff would also be provided with a White Ribbon to wear for the duration of the Council Meeting, and at any subsequent community events, including White Ribbon Day events throughout the Shire.

White Ribbon Day events will be taking place in Coonabarabran on Thursday 24 and Friday 25 November, 2016. White Ribbon Day events in Coonabarabran are being run by the Coonabarabran Domestic Violence Committee. The Coonabarabran Domestic Violence Committee is made up of representatives from government agencies, non-government organisations, services and community groups in Coonabarabran.

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Other White Ribbon Day events may also be held throughout the Shire on Friday 25 November, 2016.

Options

Council is requested to consider participation by Councillors and Senior Staff in White Ribbon Day 2016 by taking the oath and wearing White Ribbons during the November 2016 Council Meeting.

Council has the option to participate or not.

Financial Considerations

There are no financial considerations. White Ribbons will be provided for Councillors and Senior Staff.

RECOMMENDATION

That Council supports and participates in White Ribbon Day 2016 by:

- Councillors and Senior Staff taking the White Ribbon Day oath at the November Council Meeting; and
- Councillors and Senior Staff wearing White Ribbons during the November Council Meeting.

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Item 17 Resignation Manager Administration and Executive Assistant to GM

Division:	Executive Services
Management Area:	Management and Leadership
Author:	General Manager
CSP Key Focus Area:	Local Government and Finance
Priority:	Council's governance practices and organisation structure reflects the vision, directions and priorities outlined in the CSP

Reason for Report

To formally advise Council of the resignation of Council's, Manager Administration and Executive Assistant to General Manager, Mrs Sally Morris.

Background

Sally's resignation is effective from 24 November 2016. Sally is retiring after 21 years of service to Council and her service will be greatly missed. Sally joined Council in February 1995 as Manager of Administration and in 2015 was laterally transferred to the position of Manager Administration and Executive Assistant to the General Manager. Sally takes with her a vast amount of knowledge and experience which can not be easily replaced.

Issues

Staff will be relieving in the position of Manager Administration and Executive Assistant to GM pending a permanent recruitment and a permanent replacement.

Options

Nil

Financial Considerations

The higher grade duties for the relief staff will be covered by the vacant position of Manager Administration and Executive Assistant to GM.

RECOMMENDATION

Council formally passes on their thanks to Sally for her years of dedication to Council and best wishes in her retirement.

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Item 18 Monthly Report from Human Resources – October 2016

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Acting Workplace Health & Safety – Christine Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety.

Since the last Council Meeting in October 2016 the following positions have been advertised either internally or externally:

- Manager Warrumbungle Water Special Projects – External
- Environmental Health Officer – External
- Temporary Director Corporate & Community Services
- Manager Administration & Executive Assistant

There were no positions filled since the last Council meeting.

Resignations

There has been four staff who have submitted their resignation since the October Council meeting, one from Technical Services, two from Corporate & Community Services and one from Development Services.

Issues

HR is currently attempting to fill all vacant positions before Christmas.

LEARNING AND DEVELOPMENT

Chemical Handling certification for staff was held in October with participants undertaking either the initial accreditation or the re-accreditation.

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Staff from Trades Services attended training on Elevated Work Platforms. This course is for people who want to gain competency in the operations of elevating work platforms. It meets the requirements of the EWP Association of Australia for the nationally recognised operator training program which is carried out by EWPA trainers.

In this unit of competency staff learn to set up, conduct routine safety checks, and operate elevated work platforms with a maximum lift height of 11 metres.

Civil Construction training continues for trainees with workshops being held each month. The course is facilitated by TAFE New England and provides learning on plant and equipment and roads construction and maintenance.

Cr Brady attended a “Hit the Ground Running” workshop for new and returning Councillors. The workshop covered recent changes to the Local Government Act, roles and responsibilities for Councillors and provided an insight into managing limited resources to achieve the best for the community.

Further Councillor workshops are scheduled for the coming months and will be attended by other Warrumbungle Shire Councillors.

WORKPLACE HEALTH AND SAFETY

A total of five WHS incidents were reported for October 2016. There were three claims in this period.

Workers Compensation and Incidents for October

Directorate	Near Misses	Incidents	New Claims
Corporate and Community Services	-	-	1
Executive Services	-	-	-
Development Services	-	-	-
Technical Services	-	2	2

WHS Projects

The Chemical Management action plan is 62% complete and is still on target to finish by the end of this year; bunding is currently being distributed and installed around the shire and signage is still being installed. Steady progress is being achieved with the Echelon WHS Risk Action Plan, which is 89% complete after starting at 78% in January this year.

The StateCover Audit action plan, which aims to further improve our annual WHS audit results, has been drafted and will be submitted to MANEX shortly.

RECOMMENDATION

For Council's information.

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Item 19 Fourth Quarter Excellence in Achievement Award

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk.

Reason for Report

Each quarter all staff are asked to nominate a staff member or team who they believe go above and beyond the normal requirements for their position and show excellence in their profession. The annual award winner will be chosen from one of the four quarterly award winners.

Background

Applications for the 2016 Fourth Quarter Employee Excellence in Achievement Award and Team Excellence in Achievement Award closed on October 31, 2016

Issues

The MANEX team considered all nominations for both the Staff Excellence in Achievement Award and the Team Excellence in Achievement Award and agreed that the 4th Quarter Staff Excellence in Achievement Award should be awarded to Joanne Hadfield and the Team Excellence in Achievement Award should be awarded to the Northern Plumbing Crew.

Options

Consideration of decision made by MANEX to award the 4th Quarterly Individual Staff and Team Excellence in Achievement Award to the above staff.

Financial Considerations

One of the four Individual quarterly award winners will be selected in December to receive the yearly award. This staff member will be awarded an extra one week's annual leave as their prize. The winner of the yearly Team Staff Excellence in Achievement Award will nominate their favourite charity to which Council will pay \$500.

RECOMMENDATION

That Council approve MANEX's nomination of Joanne Hadfield as the winner of the 4th Quarterly Staff Achievement Award and Northern Plumbing Crew as winners of the 4th Team Staff Achievement Award to be presented at this meeting.

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Item 20 Quarterly Budget Review Statement for the Quarter Ending 30 September 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Chief Financial Officer – Lawrence Amato
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To present a summary of Council's financial position as at the end of the September 2016 quarter.

Background

The Quarterly Budget Review Statement (QBR) presents a summary of Council's financial position at the end of each quarter. It is the mechanism whereby Councillors and the community are informed of progress against the management plan.

In December 2010 the NSW Division of Local Government developed a set of minimum requirements for reporting the financial position of Council, to facilitate explanations and major variations and recommend changes to the budget for Council approval. The reports also enable the Responsible Accounting Officer (RAO) to indicate if Council will be in a satisfactory financial position at the end of the financial year.

The minimum requirements for the QBR are included in the Code of Accounting Practice and Financial Reporting and form part of the legislative framework in accordance with clause 203 (3) of the Regulations.

The new reporting format came into effect on 1 July 2011. The QBR is composed of, but not limited to, the following budget review (BR) components:

- A statement by the responsible accounting officer on council's financial position at the end of the year based on the information in the QBR (**QBR: Part 2**);
- Budget Review Income and Expenses Statement in one of the following formats (**QBR: Parts 3, 5 & 6**):
 - consolidated
 - by fund (e.g. General Fund; Water Fund; Sewer Fund)
 - by function, activity, program etc. to align with the management plan / operational plan;
- Budget Review Capital Budget (**QBR: Parts 7 & 8**);
- Budget Review Cash and Investments position (**QBR: Part 10**);
- Budget Review Key Performance Indicators (**QBR: Part 12**);
- Budget Review Contracts and Other Expenses (**QBR: Part 13**);

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The following important financial information has also been provided in addition to the information required as part of the QBRs reporting framework:

- Balance Sheet as at 30 September 2016 (**QBRs: Part 9**);
- A Summary of Results that links the function view of Council's activities back to Council's income statement and cashflow statement (**QBRs: Part 4**);
- A Loan Movement Schedule (**QBRs: Part 11**).

A copy of Council's first quarter QBRs for the quarter ending 30 September 2016 is provided under separate cover as an Appendix to the November 2016 business paper.

Issues

Significant points to note from Council's December quarter QBRs include:

- Council's YTD surplus/ (deficit) from Council's income statement is a surplus of \$7.072m;
- Council is currently forecasting an accrual surplus (per Council's income statement) of \$15.223m at the end of the financial year which represents a \$6.287m increase relative to the original budget. Note: this surplus depends on the completion of Council's significant capital program;
- Council has currently spent \$2.549m of its proposed \$29.366m (8.68%) capital program;
- Council's cash and investments balance is currently forecast to decrease from \$15.443m to \$10.965m at 30 June 2017, assuming Council's extensive capital program is completed this financial year;
- Council's unrestricted cash and investments balance is \$2.310m as at 30 September 2016;
- Council's cash surplus/(deficit) which includes capital expenditure and loan movements, but excludes other balance sheet movements and depreciation is forecast to be a deficit of \$110k in General Fund at year end. This figure includes supplementary votes submitted for approval discussed below as well as revotes of \$7.760m that are to be funded from restricted assets and grant funding;
- Council is forecast to report a cash deficit of \$870k in the water fund, and \$70k in the sewer fund in order to catch up on a significant capital program backlog in these funds.

The QBRs is Council's opportunity to explain major variations and recommend changes to Council's original budget for Council approval. Explanations for major variations are reported within the QBRs, and Council has also included in the QBRs supplementary votes for approval.

Options

The suggested supplementary votes for the September quarter results in a \$130k decline in Council's General Fund position. Council has two options in regard to the supplementary votes suggested in the December QBRs:

1. Approve the supplementary votes;
2. Approve the suggested supplementary votes but either postpone selected current year capital projects to 2017/18 or reduce recurrent expenditure budgets to reduce Council's forecast year end deficit in General Fund.

Council has now recognised the movement in the Water and Sewer funds separately in the table in the financial considerations section below, and both of these funds are

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forecast to report an unrestricted cash deficit at year end due to cash savings in these funds being used to catch up on capital works delayed over recent years.

Financial Considerations

Council's original unrestricted cash surplus for the 2016/17 financial year per Council's Operational Plan was \$19k.

Council subsequently revoted \$9.704m worth of capital expenditure and \$6.322m worth of future Grants budgeted for in the 2015/16 financial year (with the balance funded from restricted assets) into the 2016/17 financial year leaving the current year forecast surplus/ (deficit) unaffected.

The September QBRS includes total supplementary votes of \$60k in General Fund, as well as recognising movements from restricted assets in the water and sewer fund. The final forecast unrestricted cash Surplus/(Deficits) for each fund are detailed in the table below:

Line Item	General	Water	Sewer
Original Budget	19,087	-	-
Revotes Revenue	4,614,406	1,708,000	-
Revotes Capital	(7,759,829)	(1,944,649)	-
Revotes Restricted Assets	3,076,033	306,036	-
Total Revotes	(69,390)	69,387	-
Revised Budget Post Revotes	(50,303)	69,387	-
Q1 Revenue Sup Votes	525,000	-	-
Q1 Expenditure Sup Votes	(560,000)	-	-
Q1 Capital Sup Votes	(43,591)	-	-
Q1 Restricted Asset Movements	18,591	(939,598)	(69,540)
Total Revotes	(60,000)	(939,598)	(69,540)
Revised Budget Surplus/(Deficit)	(110,303)	(870,211)	(69,540)

Statement by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005.

It is my opinion that the Quarterly Budget Review Statement for Warrumbungle Shire Council for the quarter ended 30 September 2016 indicates that Council's projected financial position as at 30 June 2017 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

RECOMMENDATION

That Council accept the Quarterly Budget Review Statement for the quarter ending 30 September 2016, and approve the requested supplementary votes.

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Item 21 Bank Reconciliation for the month ending 31 October 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. E.g. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT Payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

Options

Nil

Financial Considerations

At Council's request the Trust Fund bank account and Mayor's Bushfire Appeal (MBA) Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

In accordance with the trust rules, the MBA will shortly be wound up and its Bank Account closed.

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Summary

Balance per General Ledger – 31 October 2016

General Ledger	Amount
Trust Bank Account	319,492
Bushfire Trust Account	1,108
Bushfire Trust Investment Account	202,328
General Bank Account	1,921,704
Investment At Call General	9,266,963
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
Total per General Ledger	15,583,595

Bank	Balance
General	
Commonwealth General Account	2,285,751
Total – General	2,285,751
Investments	
Term Deposits	13,138,963
Total Investments	13,138,963
Sub Total WSC Operational Accounts	15,424,714

Trust	
Commonwealth Trust Account	319,492
Total – Trust	319,492
WSC Mayors Bush Fire Appeal Trust	
Commonwealth Mayors Fund General Account	1,108
Commonwealth Mayors Fund Savings Account	202,328
Total - WSC Mayors Bush Fire Appeal Trust	203,436
Total All Bank Accounts	15,947,642
<i>Add:</i>	
Outstanding Deposits - General	180,747
Outstanding Deposits - Trust	
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	(544,794)
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	15,583,595
Variance between Final Bank Balance and General Ledger	-

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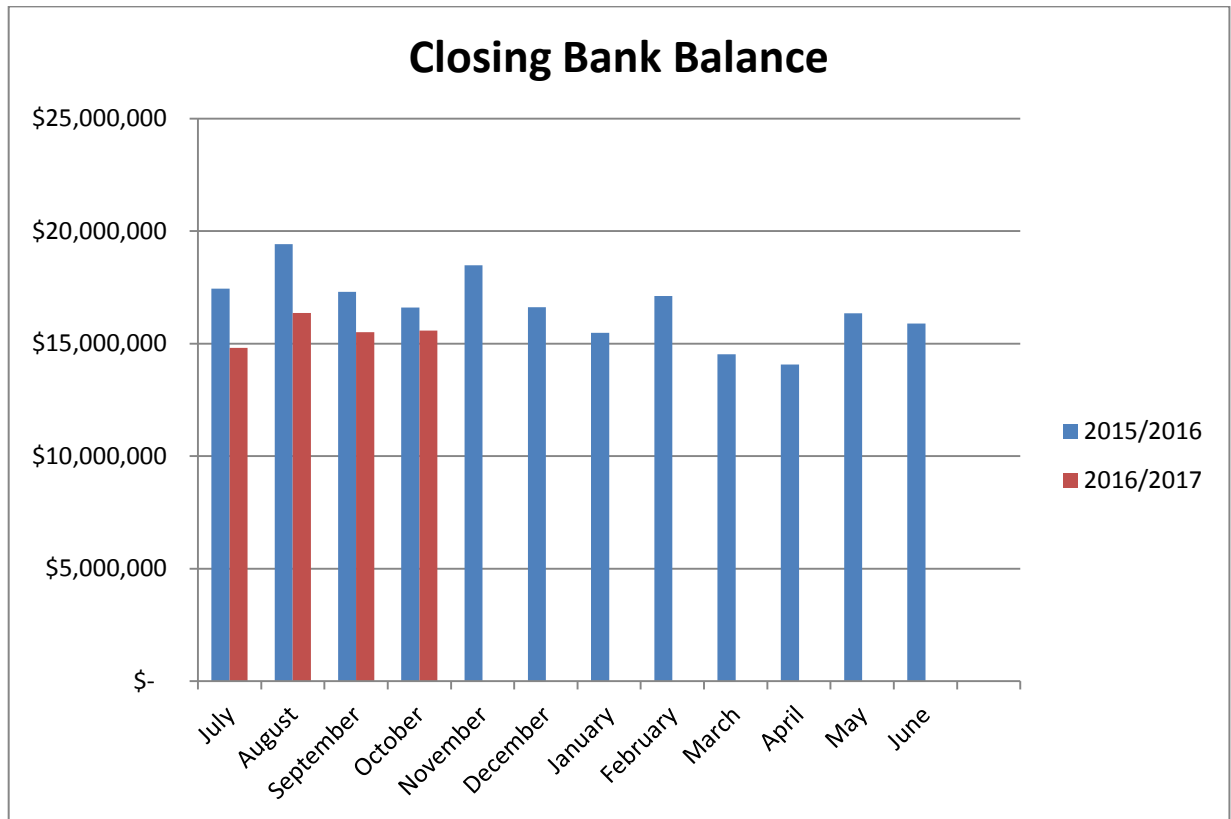
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Balance as per Bank Account History as at 31 October 2016

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jul-16	1,581,425	311,052	247,373	12,510,106	14,649,956	165,023	14,814,979
Aug-16	2,106,135	313,021	247,624	13,213,693	15,880,473	477,693	16,358,166
Sep-16	1,427,158	319,109	247,855	14,099,006	16,093,128	(582,053)	15,511,075
Oct-16	2,285,751	319,492	203,436	13,138,963	15,947,642	(364,047)	15,583,595

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 31 October 2016.

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Item 22 Investments and Term Deposits for Month ending 31 October 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance for the Month

Term Deposits and At Call Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month, \$4.5m of term deposits matured, earning a total of \$15,929 in interest. New placements of \$4.5m were made and the month end balance was \$11m.

Placements made during the month included:

- \$1.5m placed with NAB for 89 days at 2.80%.
- \$1m placed with NAB for 92 days at 2.80%.
- \$1m placed with Bank of Sydney for 95 days at 2.85%.
- \$1m placed with Bank of Sydney for 95 days at 2.85%.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of

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\$964,284 were made from these accounts and \$4,241 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$2.139m.

Income Return

The average rate of return on Investments for the month of 2.66% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 1.76% by 90 points or 51.14%.

On a year to date basis, interest received, and accrued, totals \$101,770 which is 28.6% of the annual budget.

Depending upon the timing of forecast cash flows, consideration is given to investing for higher interest yields.

Options

Nil

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate. Depending on interest rate movements Council may need to reconsider it's projected interest revenue.

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Summary

Table 1: Investment Balances as at 31 October 2016

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
At Call Accounts						
NAB Cash Maximiser #	1-Oct-16	At Call	At Call	AA-	1.39%	683,326
ANZ At Call	1-Oct-16	At Call	At Call	AA-	1.35%	105,902
Community Mutual Group	1-Oct-16	At Call	At Call	Unrated	2.10%	1,222,241
NAB Eftpos At Call	1-Oct-16	At Call	At Call	AA-	-	127,494
						2,138,963
Term Deposits						
NAB	11-Aug-16	09-Nov-16	90	AA-	2.80%	1,000,000
NAB	23-Aug-16	21-Nov-16	90	AA-	2.70%	1,500,000
BOQ	31-May-16	28-Nov-16	181	A-	3.00%	2,000,000
AMP	06-Sep-16	15-Dec-16	100	BB-	2.75%	1,000,000
NAB	26-Oct-16	23-Jan-17	89	AA-	2.80%	1,500,000
NAB	25-Oct-16	25-Jan-17	92	AA-	2.80%	1,000,000
Bank of Sydney	31-Oct-16	03-Feb-17	95	Unrated	2.85%	1,000,000
Bank of Sydney	31-Oct-16	03-Feb-17	95	Unrated	2.85%	1,000,000
AMP	31-Aug-16	29-Mar-17	210	BB-	2.95%	1,000,000
						11,000,000
TOTAL						13,138,963

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Table 2: At Call and Term Deposits - Monthly Movements

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser #	1,681,029	(1,000,000)	2,297	683,326
ANZ At Call	79,063	26,807	32	105,902
Community Mutual Group	1,220,329	-	1,912	1,222,241
NAB Eftpos At Call	118,585	8,909	-	127,494
Total at call	3,099,006	(964,284)	4,241	2,138,963
CBA	1,003,580	(1,004,307)	727	-
CBA	1,504,049	(1,506,625)	2,576	-
Bank of Sydney	2,000,156	(2,004,997)	4,841	-
NAB	1,003,825	-	2,372	1,006,197
NAB	1,504,205	-	3,430	1,507,635
BOQ	2,020,000	-	5,082	2,025,082
AMP	1,001,803	-	2,329	1,004,132
NAB	-	1,500,000	574	1,500,574
NAB	-	1,000,000	459	1,000,459
Bank of Sydney	-	1,000,000	-	1,000,000
Bank of Sydney	-	1,000,000	-	1,000,000
AMP	1,002,418	-	2,499	1,004,917
Total Term deposits	11,040,036	(15,929)	24,889	11,048,996
Total	14,139,042	(980,213)	29,130	13,187,959

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 October 2016.

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Item 23 Rates Report for Month Ending 31 October 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Water Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2016 was 8.32% which is below the OLG recommended benchmark.

Issues

The outstanding rates and annual charges ratio as at 31 October 2016 is lower than the 10% benchmark proposed by the OLG at 9.09%. The overall outstanding charges ratio as at 30 September 2016 is 11.35%.

In 2015 Council introduced a system that allows Ratepayers the ability to receive and pay their rate notices online, to date 303 ratepayers are utilising this system.

Options

For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

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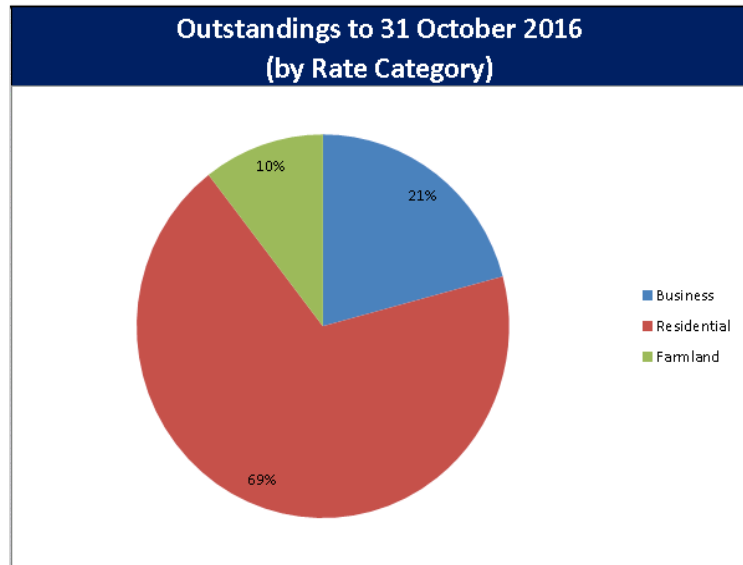
RATE/CHARGE TYPE	RATE ARREARS 2015/16	2016/17 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2016/17	COLLECTION % 2016/17	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	623,133	7,650,871	(162,729)	(4,359)	13,539	44,096	8,164,551	(2,572,792)	5,591,759	31.51%	700,232	8.58%
Water	217,764	1,373,952	(71,334)	(110)	4,405	-	1,524,677	(562,671)	962,006	36.90%	188,916	12.39%
Sewerage	92,180	1,062,447	(50,940)	-	1,980	-	1,105,667	(398,983)	706,684	36.09%	71,560	6.47%
Trade Waste	464	8,665	-	-	10	-	9,139	(4,600)	4,539	50.33%	371	4.06%
Storm Water	-	108,388	-	(1,750)	55	-	106,693	(40,265)	66,428	37.74%	2,928	2.74%
Garbage	248,844	1,900,228	(106,873)	(221)	5,099	-	2,047,077	(779,428)	1,267,649	38.08%	214,288	10.47%
TOTAL RATES AND ANNUAL CHARGES	1,182,385	12,104,551	(391,876)	(6,440)	25,088	44,096	12,957,804	(4,358,739)	8,599,065	33.64%	1,178,295	9.09%
Sewer Access (Water Billing)	144,631	300,344	-	1,482	1,360	-	447,817	(100,437)	347,380	22.43%	96,847	21.63%
Water Consumption	718,090	1,373,032	-	343	9,336	333	2,101,134	(532,141)	1,568,993	25.33%	430,756	20.50%
Sewer Consumption	40,606	139,696	-	-	319	-	180,621	(34,394)	146,227	19.04%	27,240	15.08%
Trade Waste	38,856	26,000	-	-	451	-	65,307	(25,913)	39,394	39.68%	54,904	84.07%
TOTAL WATER SUPPLY SERVICES	942,183	1,839,072	-	1,825	11,466	333	2,794,879	(692,885)	2,101,994	24.79%	609,747	21.82%
GRAND TOTAL	2,124,568	13,943,623	(391,876)	(4,615)	36,554	44,429	15,752,683	(5,051,624)	10,701,059	32.07%	1,788,042	11.35%

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Analysis by Council staff has indicated that of the rates and annual charges outstanding amount, 69% relates to residential properties, while 10% relates to farmland and 21% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy					Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Storm Water	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
Business	99,185	31,942	16,465	371	1,090	53,230	87,804	27,240	54,904	372,231
Residential	416,449	178,855	172,450	-	1,838	115,177	342,953	-	-	1,227,722
Farmland	184,598	3,491	-	-	-	-	-	-	-	188,089
Total	700,232	214,288	188,915	371	2,928	168,407	430,757	27,240	54,904	1,788,042

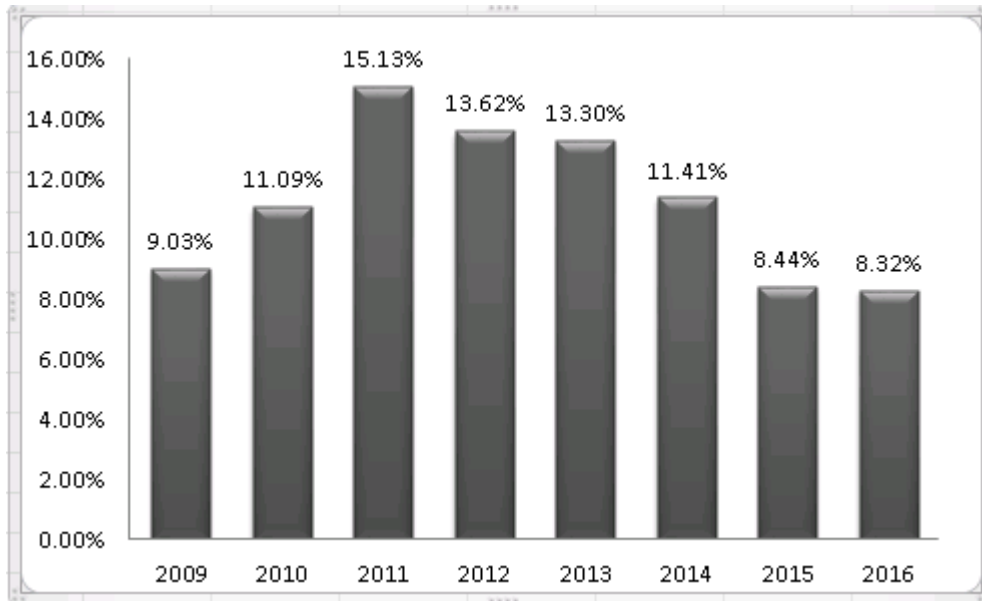
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

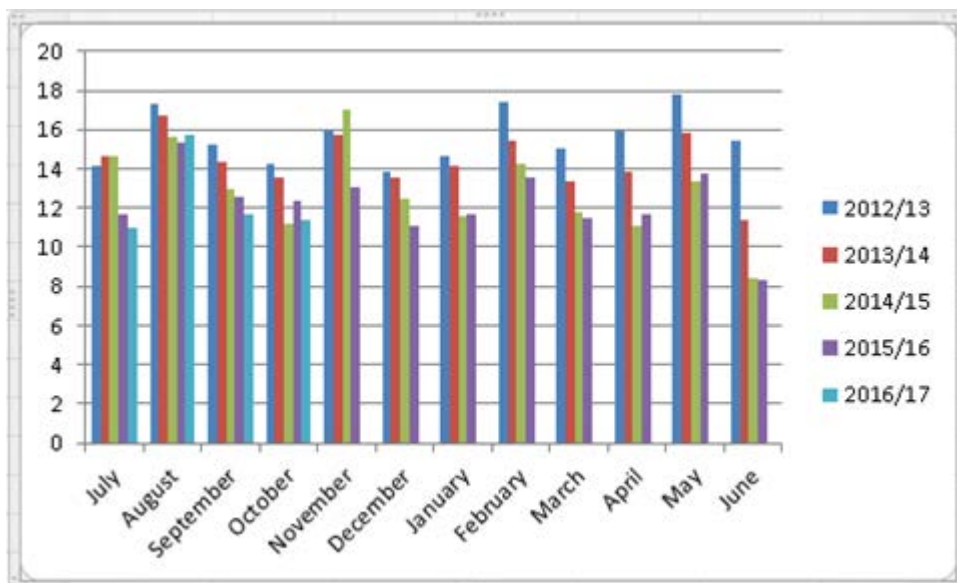
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Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

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Item 24 Successful Funding Submission for Sewerage Backlog Projects

Division:	Technical Services
Management Area:	Water & Sewerage
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Natural Environment
Priority:	NE4 Local natural water resources including waterway and aquifers remain unpolluted.

Purpose

The purpose of this report is to formally accept the funding offer from Restart NSW to upgrade Sewage Treatment Plants in Dunedoo, Coolah and Coonabarabran.

Background

Council will recall a report on the 17 March 2016 regarding an invitation from State Government to submit a detailed funding application for upgrading the Sewage Treatment Plants in Dunedoo, Coolah and Coonabarabran. Council has been advised that the submissions have been successful in receiving funding under the Regional Water and Waste Water Backlog Program. To accept the funding offer, Council must enter into a Deed of Agreement with Restart NSW.

A description of each of the three projects is provided in Attachment 1.0.

Council must match the funding offer from the State Government.

Issues

The objectives of the sewerage projects in Dunedoo, Coolah and Coonabarabran focus on reducing nutrients entering the natural waterways. The Sewage Treatment Plants in each of these towns discharge treated effluent into an adjoining river and each are subject to licence conditions set by NSW EPA. The quality of the effluent from these plants regularly fails to meet licence conditions.

Considerable investigation and design is required before any construction works can commence on each of the three upgrade projects. A requirement of the funding deed is to include a timeframe for completion of milestones within each project.

Options

Council has discretion in relation to the offer from Restart NSW. However, that discretion is constrained to some extent as there is a requirement to address sewage treatment plant discharge quality issues at Coolah and Dunedoo and to a lesser extent quality and quantity issues at Coonabarabran. This fact is reinforced by formal concerns by NSW EPA.

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Council will be able to determine the financial merits of each project as progressive reports are provided through the preconstruction stage. That is, Council will have the opportunity to determine whether or not to continue with a project through to construction once the preconstruction stage commences.

Financial Considerations

Determination of costs associated with completing each of the three sewerage projects is extremely difficult without the benefit of a fully developed scope of works and advice from industry experts. As previously reported the total cost of preconstruction activities alone for the three projects is estimated to be \$850,000.

There is \$2.4m in available funds in Council's sewerage fund. The funding on offer from the State Government, expected contribution from Council and expected completion date for each project is listed the following table:

Project	Estimated Project Completion Date	Funding Offer from Restart NSW (\$)	Expected Council Contribution (\$)	Indicative Total Project Costs (\$)
Upgrade Dunedoo Sewage Treatment Plant	March 2019	800,000	800,000	1,600,000
Upgrade Coolah Sewage Treatment Plant	March 2020	825,000	825,000	1,650,000
Upgrade Coonabarabran Sewage Treatment Plant	February 2022	1,375,000	1,375,000	2,750,000

RECOMMENDATION

The General Manager is authorised to use Council's Seal for executing a funding Deed of Agreement with the NSW Treasurer for the following projects **FURTHER** that Council contributes \$3,000,000 towards the projects.

Project	Funding Offer from Restart NSW (\$)	Expected Council Contribution (\$)
Upgrade Dunedoo Sewage Treatment Plant	800,000	800,000
Upgrade Coolah Sewage Treatment Plant	825,000	825,000
Upgrade Coonabarabran Sewage Treatment Plant	1,375,000	1,375,000

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Attachment 1.0

Backlog Project	Original Scope of Works	Current Status of Sewage Treatment and Effluent Discharge	Required Works (to Complete the Backlog Project)	Indicative Total Project Costs
Dunedoo Sewerage	Investigate use of effluent for irrigation of recreation areas, particularly the fairways at the Golf Club.	An Environmental Impact Statement was prepared in 2002. A status report to Council in January 2010. Ongoing non compliance issues associated with effluent quality, particularly, Phosphorous, Nitrogen, Biological Oxygen Demand and Total Suspended Solids.	Complete preconstruction activities including design of augmentation components at STP, Environmental Management Plan, design of effluent irrigation system at the Golf Course. Construction and implementation of renewal project	\$2,300,000
Coolah Sewerage	Investigate use of effluent for irrigation of adjoining farming land and at recreation facilities.	Irrigation is occurring on adjoining land with tenuous agreements in place. Quality of discharge effluent still of concern with ongoing non compliance particularly in relation to pH.	Complete preconstruction activities particularly design of augmentation components to improve quality of effluent discharge. Construction and implementation of renewal project	\$1,680,000
Coonabarabran Sewerage	Development of Augmentation Strategy. Three options; reuse, upgrade of STP to discharge to river, combination of both. Options Report identified capacity constraints in some components. Augmentation was required to reduce rising load based licence fees.	Effluent quality improved following construction of channel / wetland, desludging of final oxidation pond and introduction of alum into treatment process. However, volume constraints still exist at the treatment plant and non compliance results occur infrequently.	Complete preconstruction activities particularly design various treatment plant components. Construction and implementation of renewal project.	\$2,100,000

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Item 25 Selection of Delegates for the Coonabarabran Sporting Complex Advisory Committee

Division:	Technical Services
Management Area:	Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Recreation and Open Space
Priority:	R01 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Purpose

The purpose of this report is to finalise community membership of the Coonabarabran Sporting Complex Advisory Committee.

Background

Council has established a Committee to provide advice on current and future infrastructure requirements at the Coonabarabran sporting complex. A copy of the Committee Charter is provided in Attachment 1.0.

Membership of the Committee includes two Councillors, who are Cr Brady and Cr Clancy, the Manager Urban Services, Manager Property and Risk, Director Technical Services and four (4) members from the community.

Invitations were sent to the following user groups to nominate a representative to be on the Advisory Committee;

- Coonabarabran Rugby Club
- Coonabarabran Junior Rugby Club
- Coonabarabran Drop In Centre
- Coonabarabran Indoor Soccer
- Coonabarabran Soccer Club
- Coonabarabran Karate / Martial Arts
- Coonabarabran Amateur Boxing Gym
- Coonabarabran Netball Association
- Coonabarabran Rugby League Football Club
- Coonabarabran Junior Rugby League and Netball Club

In addition a public call to user groups to nominate a delegate was advertised in the Coonabarabran Times.

The following groups and their nominated delegate have responded to the invitation to be represented on the Committee:

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- Coonabarabran Amateur Boxing Gym Inc – Mr Gary McKernan
- Coonabarabran Junior Rugby League & Netball Club – Mrs Melanie Jenner
- Coonabarabran Netball Association – Miss Emmah Varty (*alternate Mr Graham Watts*).
- Coonabarabran Soccer Club Inc – Mr Rob McMillan
- Coonabarabran Rugby League Football Club Inc – Mrs Naomi Milsom.

Issues

The primary issue that initiated Council's strategy to establish an Advisory Committee is the condition of the netball / basketball courts that are located between the youth centre building and the tennis courts. Currently the condition of these courts is substandard and cannot be played on. A concept design for upgrading the two courts is being prepared and is expected to be available for consideration at the first meeting of the Committee.

Options

In accordance with the Charter, Council is required to select four (4) delegates to be on the Committee from those who have nominated. Council has discretion in relation to this matter and may reduce or increase the number of community delegates.

Financial Considerations

The establishment of the Advisory Committee is not expected to have any budgetary impacts.

There is an allocation of \$200,000 in the 2016/17 Budget to upgrade the Netball Courts at the Coonabarabran Sporting Complex.

RECOMMENDATION

That the following nominations be accepted for membership of the Coonabarabran Sporting Complex Advisory Committee:

- Coonabarabran Amateur Boxing Gym Inc – Mr Gary McKernan
- Coonabarabran Junior Rugby League & Netball Club – Mrs Melanie Jenner
- Coonabarabran Netball Association – Miss Emmah Varty (*alternate Mr Graham Watts*).
- Coonabarabran Soccer Club Inc – Mr Rob McMillan
- Coonabarabran Rugby League Football Club Inc – Mrs Naomi Milsom.

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Attachment 1.0 – Charter for Coonabarabran Sporting Complex Advisory Committee

PURPOSE OF THE COMMITTEE

Assess the condition and usefulness of the existing amenities buildings and sporting facilities at Coonabarabran Sporting Complex and develop a strategy for these facilities based on existing and future sport and recreation demands.

DUTIES

- Determine current and potential sport and recreation users of the complex facilities including volume and frequency of use.
- Develop a long term strategy for the Sporting Complex in the form of a Master Plan including cost estimates and priorities of improvements.
- Investigate and obtain external sources of funding.
- Make recommendations to Council on any matter related to improvements of the Sporting Complex.

COMMITTEE STRUCTURE

- Membership – Two Councillors, Director Technical Services, Manager Urban Services, Manager Property and Risk, Four (4) members of the community.

Council will determine community membership on the Committee following a public call for expressions of interest for membership of the committee.

- Secretariat – Manager Urban Services.
- Meeting Frequency – Every two months or as determined by the Committee or Council.

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Item 26 Request from Rotary for Permission to Erect a Shelter and Seating in David Bell Park, Coonabarabran

Division:	Technical Services
Management Area:	Urban Services
Author:	Manager Urban Services - Shane Weatherall
CSP Key Focus Area:	Recreation and Open Space
Priority:	R01 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Reason for Report

The reason for this report is to respond to a request from Rotary to supply and install a shelter and seating at David Bell Park, Coonabarabran.

Background

The Rotary Club of Coonabarabran is requesting approval to supply and install a powder coated steel shelter with additional aluminium seating and table in David Bell Park. Furthermore, the Club is seeking an equivalent financial contribution from Council towards the project.

The structure will be erected on a reinforced concrete slab at the location indicated in Figure 1.0.

The submission states that the construction and installation of both the seating and the shelter will be carried out by a local steel fabricator, and all costs associated with supply, installation of the shelter and seating will be met by Rotary.

Relevant Development Applications will also be submitted by Rotary if permission is granted.

Issues

A site visit has been conducted by Urban Services staff and a representative of Rotary to discuss the location of the structure.

Existing underground irrigation within the park prevented the structure from being located in some areas discussed. Therefore, the proposed location indicated in Figure 1.0 was agreed upon due to easy access from an existing adjacent footpath, whilst maintaining clearance from the irrigation.

Options

Council has discretion in this matter. Only one option has been submitted by Rotary. This option is to supply and install a shelter similar to the structure indicated in Figure 2.0 while the seating option is similar to the structure indicated in Figure 3.0. With the

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request for Council to assist financially with the costs of the concrete slab, the three options for Council's consideration are:

Option 1 – Council grants permission for Rotary to supply and install the proposed structure and seating at David Bell Park as per submission with all costs, works and administration associated with supply, construction, installation, slab design and Development Application met by Rotary.

In addition, Council will absorb all costs associated with the concrete slab supply and installation by utilising \$5,000 from expected under expenditure for the 'Milling Park Irrigation' Project in the 2016/2017 Capital Works Program.

Option 2 – Council grants permission for Rotary to supply and install the proposed structure and seating at David Bell Park as per submission with all costs, works and administration associated with supply, construction, installation, slab design and Development Application met by Rotary.

In addition, Rotary will absorb all costs associated with the concrete slab supply and installation.

Option 3 – Council declines proposal of new shelter at David Bell Park.

The costs and contributions for each option are represented in Table 1.0.

Table 1.0 – Costs and Contributions

	Rotary Contribution	Council Contribution	Total
Option 1	\$4,479.00	\$4,800.00	\$9,279.00
Option 2	\$9,279.00	\$0.00	\$9,279.00
Option 3	\$0.00	\$0.00	\$0.00

* *Note: Prices do not include any DA fees.*

Council also has the option to deferring decisions about funding until consideration of the 2017/18 budget.

Financial Considerations

The request for Council to assist financially with the proposed slab will mean Council will need to contribute approximately \$4,800.00 for the project.

The current expenditure trend for 'Parks and Reserves' suggests that the 2016/17 Budget does not contain enough funds to grant this assistance. However, the 2016/17 Capital Works Program contains \$35,000 for irrigation at Milling Park. The materials for this project have already been acquired and the estimated total cost of this project is now \$30,000, leaving an unexpended amount of \$5,000.

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RECOMMENDATION

That Council approve Rotary's proposal for installation of a shelter and picnic table at David Bell Park subject to the following conditions;

- Rotary to supply and install the proposed structure and seating at David Bell Park as per submission with all costs, works and administration associated with supply, construction, installation, slab design and construction being met by Rotary. Furthermore, all costs associated with Development Application will be met by Council.

Figure 1.0 – Proposed Location



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Figure 2.0 – Proposed Shelter



Figure 3.0 – Proposed Seating



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Item 27 2017/18 Regional Road REPAIR Program

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded

Reason for Report

Council resolution is sought on priority projects for funding under the regional roads REPAIR program.

Background

Roads & Maritime Services are inviting funding submissions from Councils for eligible projects under the 2017/18 REPAIR program. Submissions close 24 December 2016. All 28 Councils in the RMS Western Region have an opportunity to submit a project on any regional road in their Shire. A project assessment sheet must be completed for each proposal and points are determined based on a range of assessment criteria. RMS western region is allocated funding for the REPAIR program and only projects with points above a determined cut off score are allocated funding from the pool. Funding is only available for 50 percent of the estimated total project cost.

Issues

The cut off score for projects last year was 24 points. Last year Council obtained funding for pavement rehabilitation on Black Stump Way (MR55 segments 60,59, 58), which received project assessment of 29 points. Council is encouraged to submit a number of projects in order of priority to ensure a better chance of obtaining funding should RMS disagree with assessment of Council's preferred project.

Council receives funding assistance for maintenance of regional roads through the RMS block grant. Traditionally, Council has used funding from the block grant to fund Council's 50 percent contribution to the REPAIR program. The primary purpose of the REPAIR program is to improve network efficiency, hence there is some conflict in purpose when funds from the block grant are used on road improvement projects.

Options

Council has discretion in this matter and may wish to consider projects from the following list for submission under the 2017/18 program.

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Project Location	Project Description	Indicative Point Score under current assessment criteria
<i>MR55 Segments (58, 57) (north of Coolah)</i>	<i>Rehabilitation including culvert widening, pavement widening and overlay.</i>	29
<i>MR55 Segments, 28,29, 30 (south of Coolah)</i>	<i>Rehabilitation including culvert widening, pavement widening and overlay.</i>	29
<i>MR55 Segments 69,68, 67 (north of Coolah)</i>	<i>Rehabilitation including culvert widening, pavement widening and overlay.</i>	29
<i>MR129 (Baradine Road)</i>	<i>Rehabilitation including culvert widening, pavement widening and overlay</i>	24
<i>MR618 (Vinegaroy Road)</i>	<i>Rehabilitation including culvert widening, pavement widening and overlay</i>	22
<i>Blackburn's Hill MR 4053</i>	<i>Drainage and pavement rehabilitation</i>	20
<i>McGanns Crossing MR129</i>	<i>Medium sized culvert structure</i>	22
<i>Billy Kings Creek (MR129)</i>	<i>Waterway Structure</i>	22

Financial Considerations

The maximum amount that any one Council can receive from RMS under the REPAIR program is \$400,000, that is, total project cost of \$800,000. In previous years, most of Council's matching 50% contribution is funded from the block grant.

The cost of rehabilitation on MR55 north of Coolah will vary between \$250,000 and \$400,000 per km. Factors that influence the cost this type of roadworks include culvert widening, access to suitable road base and roadworks necessary to improve road safety.

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RECOMMENDATION

That Council's priority for REPAIR programme funding in 2017/18 and forecast programme is as follows;

Project No.	Project Description	Total Project Cost			
		2017/18	2018/19	2019/20	2020/21
1	MR55 Segments 57,58 (north of Coolah) Rehabilitation including culvert widening, pavement widening and overlay.	\$800,000			
2	MR55 Segments 69, 68, 67(north of Coolah) Rehabilitation including culvert widening, pavement widening and overlay.		\$800,000		
3	MR55 Segments 28,29,30 (south of Coolah) Rehabilitation including culvert widening, pavement widening and overlay.			\$800,000	
4	MR129 (Baradine Road. Rehabilitation including culvert widening, pavement widening and overlay				\$800,000
Total		\$800,000	\$800,000	\$800,000	\$800,000

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Item 28 2016/17 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for 2016/17 is presented for information.

Background

The 2016/17 works program including expenditure until the end of October 2016 for all projects in Technical Services is presented in attachment 1.0.

Attachment 2.0 contains three tables with the following information; a list roads that have been graded since the 1st July 2016, a list of roads subject to maintenance requests over the last month and a list of roads scheduled for maintenance over the next two months.

The persistent rainfall in August and September has caused minor to moderate damage to roads throughout the Shire. As a result there has been significant increase in the number of requests received from rural based residents for maintenance repair to roads.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and expenditure on the projects.

RECOMMENDATION

The 2016/17 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

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Attachment 1.0 – Technical Services 2016/17 Works Program

Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Technical Services	Thu 06/07/17	22,133,634	2,390,990	5%
Asset & Design Services	Thu 29/06/17	75,018	11,931	10%
Survey equipment	Thu 29/06/17	12,000	0	0%
Eng design software	Thu 29/06/17	25,160	4,897	20%
traffic counters	Thu 29/06/17	7,500	0	0%
Bike Plan	Fri 30/09/16	4,258	5,196	100%
GPS handheld units	Thu 29/06/17	10,000	0	0%
Road Safety Programme	Thu 29/06/17	16,100	1,838	25%
Plan B	Thu 29/06/17	5,000	0	0%
Child Restraint	Thu 29/06/17	1,400	240	50%
Wksp Supervisors of L Drivers	Thu 29/06/17	1,200	453	50%
Bike Week	Thu 29/06/17	2,000	1,145	80%
Just Slow Down	Thu 29/06/17	4,000	0	0%
Free Cuppa for driver	Thu 29/06/17	2,500	0	0%
Fleet Services	Thu 29/06/17	2,530,000	665,090	15%
Minor plant purchases	Thu 29/06/17	15,000	0	0%
Plant & equipment purchases	Thu 29/06/17	2,515,000	665,090	15%
Road Operations	Fri 05/05/17	12,065,100	1,279,944	0%
RMS Work Orders	Thu 09/02/17	2,530,000	418,512	0%
Heavy Patching	Fri 09/09/16	500,000	355,288	50%
South Merrygoen	Fri 16/12/16	500,000	0	0%
Mendooran Widen	Fri 30/09/16	350,000	0	0%
Vegetation Control*	Wed 07/09/16	15,000	10,952	100%
North Mendooran Shlr widening*	Wed 05/10/16	35,000	0	0%
West Mendooran Shlr widening*	Fri 14/10/16	115,000	0	0%
Dunedoo Shlr widening*	Thu 09/02/17	75,000	0	0%
Resealing program	Fri 25/11/16	940,000	52,272	2%
Local Roads	Fri 28/04/17	4,593,274	489,331	0%
Local Roads reseals	Thu 30/03/17	577,937	0	0%
Spring Ridge Road	Thu 30/03/17	0	0	0%
Bugaldie Goorianawa Rd	Thu 30/03/17	42,400	0	0%
Baradine Goorianawa Rd (9000)	Thu 30/03/17	535,537	0	0%
Ropers rd (17000)	Thu 30/03/17	0	0	0%
Bugaldie Goorianawa Rd (6000)	Thu 30/03/17	0	0	0%
Andromeda Way (2500)	Thu 30/03/17	0	0	0%
Bingie Grumble Rd (5500)	Thu 30/03/17	0	0	0%
River Rd (3700)	Thu 30/03/17	0	0	0%
Digilah East Rd (6000)	Thu 30/03/17	0	0	0%
Spring Ridge Rd (6000)	Thu 30/03/17	0	0	0%
Merrygoen Rd (6000)	Thu 30/03/17	0	0	0%
Kanoona Rd (6000)	Thu 30/03/17	0	0	0%
Pine Ridge Rd (4000)	Thu 30/03/17	0	0	0%
Neilrex Rd (12000)	Thu 30/03/17	0	0	0%
Wyuna Rd (5600)	Thu 30/03/17	0	0	0%
Homeleigh Drive (1800)	Thu 30/03/17	0	0	0%
Avonside East Rd (6000)	Thu 30/03/17	0	0	0%
Tongy Rd (12000)	Thu 30/03/17	0	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Merryula Rd (6000)	Thu 30/03/17	0	0	0%
L R bridges & cwys	Fri 10/03/17	794,998	277,429	0%
Coonagoony bridge	Fri 30/09/16	260,868	227,831	80%
Ross Crossing Bridge - approaches	Fri 22/07/16	161,630	49,598	80%
Box Ridge Rd Cwy	Fri 26/08/16	52,500	0	0%
Mia Mia Rd - cwy	Fri 20/01/17	60,000	0	0%
Napier Lane(Garrawilla) - cwy	Fri 27/01/17	60,000	0	0%
Napier Lane (Mt Warwick) - cwy	Fri 17/02/17	60,000	0	0%
Quia Rd - cwy	Fri 10/03/17	60,000	0	0%
Leaders Rd - Cwy	Fri 01/07/16	0	0	0%
Montague Bridge - repairs	Fri 10/03/17	80,000	0	0%
Local Road pavements	Fri 28/04/17	2,161,108	142,909	0%
Bugaldie Goorianawa Pave Rehab	Fri 22/07/16	125,576	95,324	100%
Neilrex Rd - Seal Pave rehab.	Fri 23/09/16	245,472	39,140	10%
Gentle Annie Rd - Pavement Rehab	Fri 03/03/17	250,000	0	0%
Neilrex Rd - unsealed pave rehab.	Fri 28/04/17	200,000	0	0%
Quia Rd - sealed pavement rehab.	Fri 14/10/16	200,000	0	0%
Rotherwood Rd - sealed rehab.	Fri 17/02/17	150,000	0	0%
Turee Vale Rd - sealed pave rehab	Fri 10/03/17	150,000	0	0%
Wyuna Rd - Extension of seal	Fri 23/09/16	200,000	945	0%
Piambra Rd - extension of seal	Mon 12/09/16	300,000	0	0%
Beni Xing Rd - safety	Fri 24/03/17	190,060	0	0%
Lawson Park Rd - sealed pave rehab	Fri 31/03/17	150,000	7,500	0%
Local Roads Gravel Resheeting	Thu 30/03/17	1,059,231	68,993	0%
Box Ridge Rd	Fri 12/08/16	93,561	12,160	10%
Uliman Rd	Fri 19/08/16	40,648	0	0%
Yuggel Rd	Sat 03/09/16	74,089	0	0%
Carmel Lane	Tue 18/10/16	47,728	0	0%
Narrawa (south)	Fri 12/08/16	17,700	773	0%
Boomley Rd	Fri 12/08/16	30,505	8,787	25%
Dinby Lane	Tue 25/10/16	50,000	0	0%
Newbank Lane	Fri 04/11/16	70,000	0	0%
Munns Rd	Fri 11/11/16	175,000	0	0%
Coolah airport	Fri 10/03/17	45,000	0	0%
Evans Rd	Mon 20/03/17	55,000	0	0%
Forans Lane	Thu 30/03/17	75,000	0	0%
Wyuna Rd	Fri 28/10/16	150,000	47,273	20%
Bourke & Halls	Wed 21/09/16	45,000	0	0%
Wingabutta Rd	Fri 30/09/16	90,000	0	0%
Regional Roads	Fri 05/05/17	4,921,826	372,101	0%
Regional Roads reseals	Fri 30/12/16	615,891	32,894	0%
Reseals Rd 1	Fri 30/12/16	615,891	32,894	0%
Reseals Rd 2	Fri 30/12/16	0	0	0%
Pavement Rehab	Fri 27/01/17	800,000	10,670	0%
Black Stump Way rehab.	Fri 27/01/17	800,000	10,670	0%
Baradine Rd Shlder widening	Fri 09/09/16	0	0	0%
Intersection Ashby Rd	Fri 05/08/16	0	0	0%
Black Spot programme	Fri 16/12/16	1,495,935	299,034	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Black Stump Way - Orana Rd	Fri 23/09/16	218,712	64,814	25%
Baradine Rd - Old Baradine Rd	Fri 16/09/16	98,143	79,521	50%
Timor Road - Shlder Rehab	Fri 28/10/16	350,000	135,949	30%
Purlewaugh Rd - Shlder widening	Fri 11/11/16	135,015	0	0%
Baradine Rd - widening, guardrail	Fri 16/12/16	525,065	0	0%
Vinegaroy Rd - pave rehab	Fri 23/09/16	169,000	18,750	5%
Regional Road Bridges	Fri 05/05/17	2,010,000	29,503	0%
Allison bridge	Fri 05/05/17	2,010,000	29,503	5%
Aerodromes	Fri 01/07/16	20,000	0	0%
Repainting of Coona terminal blding	Fri 01/07/16	20,000	0	0%
Urban Services	Fri 30/06/17	3,069,589	269,448	0%
Parks & Gardens	Thu 01/06/17	138,847	0	0%
Baradine	Thu 04/05/17	33,000	0	0%
Lions Park - internal path	Thu 04/05/17	15,000	0	0%
Lions Park - from Darling street	Fri 14/04/17	8,000	0	0%
Lions Park - shade renewal	Wed 07/12/16	10,000	0	0%
Binnaway	Thu 02/03/17	20,000	0	0%
Len Guy Park - softfall upgrade	Thu 02/03/17	20,000	0	0%
Coolah	Thu 04/05/17	45,000	0	0%
McMasters Park - path to toilet	Thu 06/04/17	25,000	0	0%
Softfall under playground equip	Thu 04/05/17	20,000	0	0%
Coonabarabran	Thu 01/06/17	5,847	0	0%
Timor Rock toilet	Thu 01/06/17	5,847	0	0%
Dunedoo	Fri 07/10/16	35,000	0	0%
Milling Park Irrigation System	Fri 07/10/16	35,000	0	0%
Ovals	Thu 01/06/17	297,000	47,453	0%
Netball Courts - Coonabarabran	Fri 24/03/17	200,000	3,700	5%
Bowen Oval - canteen bird proofing	Mon 12/09/16	8,000	0	0%
Robertson Oval - Amenities	Thu 01/06/17	30,000	0	0%
Baradine Oval Canteen	Fri 23/09/16	34,000	43,753	90%
Master plan	Fri 26/05/17	25,000	0	0%
Swimming Pools	Fri 14/04/17	180,193	3,614	0%
Baradine	Mon 28/11/16	61,060	1,300	0%
Shade structure	Mon 28/11/16	40,000	0	0%
Painting, stage 1 & 2	Fri 23/09/16	11,500	0	0%
Upgrade Kiosk & hot water	Fri 07/10/16	1,500	1,300	100%
Reconnection lights	Fri 30/09/16	8,060	0	0%
Coolah	Fri 07/04/17	67,000	0	0%
Rain tank & pump for irrigation	Fri 07/04/17	4,000	0	0%
Lighting over main pool	Fri 02/12/16	20,000	0	0%
Solar project to heat pool	Fri 31/03/17	43,000	0	0%
Coonabarabran	Fri 07/04/17	46,133	0	0%
Pool repairs	Thu 06/10/16	26,180	0	0%
Rain tank & pump for irrigation	Fri 07/04/17	7,000	0	0%
Hot water facility	Fri 07/10/16	12,953	0	0%
Dunedoo	Fri 16/12/16	5,000	2,314	0%
pool improvements	Fri 16/12/16	5,000	2,314	50%
Mendooran	Fri 14/04/17	1,000	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Upgrades to club room	Fri 14/04/17	1,000	0	0%
Town Streets	Fri 30/06/17	2,453,549	218,381	0%
Baradine	Fri 30/06/17	96,000	39,003	0%
Street reseals	Fri 01/07/16	48,500	0	0%
Namoi St (2000)	Fri 31/03/17	48,500	0	0%
Darling St (3000)	Fri 31/03/17	0	0	0%
Progress Ass'n - gardens	Mon 03/10/16	5,000	5,000	100%
Flood levee	Fri 30/06/17	20,000	33,644	100%
New garbage bins	Thu 03/11/16	2,500	0	0%
Footpath rehab	Thu 11/05/17	20,000	359	0%
Binnaway	Thu 25/05/17	166,600	5,000	0%
Street reseals	Fri 31/03/17	46,600	0	0%
Progress Ass'n - gardens	Mon 03/10/16	5,000	5,000	0%
Bullinda Street, new K & G	Fri 14/04/17	55,000	0	0%
Footpath Rehabilitation	Thu 11/05/17	10,000	0	0%
Shared path - Renshaw St to River	Thu 25/05/17	50,000	0	0%
Coolah	Fri 30/06/17	500,840	51,727	0%
Booyamurra St pave rehab	Fri 25/11/16	124,990	4,492	5%
Cycleway extension	Fri 26/08/16	37,250	39,186	100%
Street reseals	Fri 31/03/17	57,600	0	0%
Footpath rehabilitation	Thu 11/05/17	30,000	3,549	10%
Booyamurra St K&G	Fri 07/04/17	55,000	0	0%
Drainage study	Fri 30/06/17	16,000	0	0%
Street Light	Fri 30/09/16	0	4,500	100%
Goddard Street shared path	Thu 25/05/17	180,000	0	0%
Coonabarabran	Thu 08/06/17	1,200,709	122,651	0%
Cycleway underpass, MJC bridge	Fri 09/09/16	22,456	0	0%
Cycleway north of bridge	Fri 12/08/16	43,244	56,523	80%
Kerb blister, John/Cassilis	Fri 29/07/16	44,272	66,128	100%
Dalgarno, Western end Pave Rehab	Fri 14/10/16	19,327	0	0%
John St., K & G rehab	Fri 28/10/16	53,110	0	0%
Street reseals	Fri 31/03/17	118,300	0	0%
FP Rehab Dalgarno (John/Cowper)	Thu 08/06/17	20,000	0	0%
John ST. K&G rehab	Fri 16/09/16	20,000	0	0%
Street Trees - Cowper	Fri 21/10/16	30,000	0	0%
John Street - asphalt	Mon 28/11/16	10,000	0	0%
Drainage - Belar / Merebene	Fri 09/12/16	70,000	0	0%
Edwards Street - shared path	Fri 28/10/16	250,000	0	0%
RFS Building - Roadworks	Fri 28/10/17	500,000	0	0%
Dunedoo	Fri 09/06/17	442,800	0	0%
Street reseals	Fri 01/07/16	54,800	0	0%
Talbragar St, Caigan to Bandulla	Fri 31/03/17	54,800	0	0%
Footpath rehab	Thu 08/06/17	20,000	0	0%
Dish - Yarrow at Bandulla, sth side	Fri 19/05/17	18,000	0	0%
Wallaroo St, drainage & sealing	Fri 09/06/17	350,000	0	0%
Mendooran	Thu 08/06/17	46,600	0	0%
Street reseals	Fri 31/03/17	16,600	0	0%
Footpath rehab.	Thu 08/06/17	30,000	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Warrumbungle Water	Fri 30/06/17	3,900,927	149,807	0%
Baradine	Fri 30/06/17	1,096,000	18,846	0%
Meter replacements	Wed 02/11/16	5,000	110	0%
Mains Narren, Walker to Queen	Wed 31/08/16	80,000	0	0%
Mains - Bligh to Castlereagh	Wed 28/09/16	50,000	18,736	50%
Renewal of treatment plant clarifier	Fri 30/06/17	961,000	0	0%
Binnaway	Thu 25/05/17	517,530	13,696	0%
Meter replacements	Thu 03/11/16	5,000	0	0%
Mains Ext - Yeubla St railway	Wed 19/10/16	70,000	11,423	10%
Back up bore	Thu 25/05/17	442,530	2,273	0%
Coolah	Fri 01/07/16	551,396	9,066	0%
Mains ext. Cliff Lane, Erwin St	Wed 14/12/16	40,000	0	0%
Meter replacements	Thu 03/11/16	5,000	6,700	100%
Standby pumps	Mon 28/11/16	5,000	0	0%
Mains Replace. Gilmore Street	Fri 27/01/17	30,000	0	0%
Mains replacement	Mon 27/02/17	60,000	0	0%
Back up bore	Thu 25/05/17	411,396	2,366	0%
Coonabarabran	Fri 30/06/17	1,267,871	87,511	0%
Mains Ext. Castlereagh St	Tue 15/11/16	100,000	17,236	10%
Mains replacement	Tue 13/12/16	50,000	3,500	10%
meter replacements	Thu 03/11/16	10,000		0%
Timor Fence repairs	Fri 30/06/17	151,261	0	0%
Tools	Fri 30/06/17	3,000	0	0%
Mains ext. Camp St, Namoi - Anne	Thu 02/03/17	60,000	1,493	10%
Mains ext. - under hwy to depot	Mon 08/08/16	60,000	3,500	5%
Raising Timor Dam wall - study	Fri 30/06/17	530,610	55,326	10%
Telemetry software	Fri 30/06/17	3,000	0	0%
Telemetry upgrade - all towns	Fri 30/06/17	300,000	6,456	5%
Dunedoo	Thu 29/06/17	53,000	0	0%
Tools	Thu 29/06/17	3,000	0	0%
Main replacement Wargundy st	Tue 07/03/17	50,000	0	0%
Mendooran	Thu 25/05/17	415,130	20,688	0%
mains extension	Fri 14/04/17	30,000	0	0%
Back up bore	Thu 25/05/17	385,130	20,688	20%
Warrumbungle Sewer	Thu 06/07/17	493,000	14,770	0%
Baradine	Thu 06/07/17	10,000	0	0%
Sewage Treat Plant - renewals	Thu 06/07/17	10,000	0	0%
Coolah	Tue 25/10/16	0	4,809	0%
Dump site	Fri 30/09/16	0	4,809	100%
Mains relining	Tue 25/10/16	0		0%
Coonabarabran	Fri 30/06/17	483,000	9,961	0%
Mains relining	Tue 22/11/16	100,000		0%
Tools - sewer rods	Fri 30/06/17	3,000	0	0%
Pump station renewal	Tue 25/10/16	30,000	9,961	50%
Mains Replacement Rehab	Tue 25/10/16	100,000	0	0%
Telemetry upgrade - all towns	Thu 01/12/16	200,000	0	0%
re -keying sewer sites	Fri 30/06/17	50,000	0	0%

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Attachment 2.0

Unsealed Roads - Completed grading maintenance year to date		
Road Name	Category	Length
Albert Wright	3	3
Avonside East & North	1	14.2
Balmoral	3	1.5
Barney's Reef	3	0.5
Bingie Grumble	2	2.6
Blackburns	3	1.2
Bolton Creek	2	20
Bourke & Halls	3	11.7
Box Ridge	1	10.2
Bullinda	3	11.4
Burma	3	7.2
Carmichaels (off Timor	3	0.7
Cobbora	1	10.8
Daysdale	3	1.6
Digilah	1	2.8
Gundare	1	2
Homeleigh	3	3.4
Kanoona	1	1.8
Kerrawah	3	4
Lawson Park	1	3.3
Lockerbie	2	7.9
Maranoa	2	5.5
Mt Hope	1	1.3
Mt Nombi	1	3
Napier	1	4.6
Narrawa	3	5.1
Oban	3	2
Pine Ridge	1	5
Reddens	3	2
Ropers	1	2.6
Round Mountain	1	4.4
Tibuc	3	2
Uliman	3	1.2
Wardens	2	13.8
Willicombes	2	5
Wingabutta	2	11.8
Wyuna	1	13.9
Yuggel	2	9.7

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Maintenance requests received in September & October for unsealed roads
Bong Bong Rd
Borambitty Rd
Brooks Rd
Bullarook Rd
Cenn Cruiach Rd
Dandry Rd
Digilah Rd
Gamble Creek Rd
Guinema Rd
Gundare Rd
Hawkers Rd
Hickeys Rd
Keswick Rd
Merryula Rd
Munns Rd
Nash's Rd
O'Connor Rd
Pindari Rd
Ropers Rd
Wardens Rd
Willicombes Rd
Yarrow Rd

Unsealed Road - Upcoming Grading Maintenance program
Avonside Rd
Blue Springs Rd
Bolton Creek Rd
Box Ridge Rd
Brooklyn Rd
Coybil Rd
Creenaunes Rd
Cumbil Rd
Dandry Rd
Dennykymine Rd
Digilah Rd
Evans Rd
Forans Lane
Gambil Creek
Homestead
Mancers Lane
Marombie Rd
Orana
Pandora Pass
Ropers Rd
Round Mountain Rd
Salaks Rd
Turee Vale

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Item 29 Ex-officio Member of the Coonabarabran Showground Trust

Division:	Executive Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipated demographic changes.

Reason for Report

Council has received a request from the Coonabarabran Showground Trust to appoint a duly elected person holding the office of Councillor to sit on the Coonabarabran Showground Trust as an ex-officio.

Background

On the 14 August 2015 the then Minister of Lands and Water Hon Niall Blair, MLC gazetted the appointment of a duly elected person holding the office of Councillor as an ex-officio to be member of the Coonabarabran Showground Trust. A copy of the Gazette is below:

APPOINTMENT OF TRUSTBOARD MEMBERS

Pursuant to section 93 of the Crown Lands Act 1989, the persons whose names are specified in Column 1 of the Schedule hereunder are appointed, for the terms of office specified in that Column, as members of the trust board for the reserve trust specified opposite there to in Column 2, which has been established and appointed as trustee of the reserve referred to opposite there to in Column 3 of the Schedule.

*The Hon NIALLBLAIR, MLC
Minister for Lands and Water*

<i>Column 1</i>	<i>Schedule Column 2</i>	<i>Column 3</i>
<i>The person for the time being holding the office of Councillor, Warrumbungle Shire Council (ex-officio member) For a term commencing the date of this notice and expiring 26 February 2020.</i>	<i>Coonabarabran Showground Trust</i>	<i>Reserve No 85201 Public Purpose: Public Recreation, Showground Notified: 22 January 1965 File Reference: DB80R126-005</i>

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Councillor Ron Sullivan was selected previously to hold the ex-officio position on the trust. With Mr Sullivan no longer holding a position of Councillor the ex-officio position is vacant and needs to be filled.

Issues

The ex-officio representative would represent Warrumbungle Shire Council and participate in the management of the Coonabarabran Showground for the gazetted period of the Trusteeship being until 26 February 2020.

Options

A duly elected person of Council is required to be nominated as an ex-officio representative on the Coonabarabran Showground Trust.

Financial Considerations

N/A

RECOMMENDATION

That Council appoint Councillor to sit on the Coonabarabran Showground Trust as an ex-officio representative for Warrumbungle Shire Council.

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Item 30 Review of the Warrumbungle Shire Council Development Control Plan 2015

Division:	Regulatory Services
Management Area:	Town Planning
Author:	Town Planner – Ashleigh Stewart
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1.1 Council conducts periodic reviews of its planning controls to ensure that land use planning supports the long term sustainability of the shires local community and economy.

Reason for Report

Warrumbungle Shire Council Development Control Plan 2015 (DCP 2015) was adopted by Council on 17 September 2015. A review of the plan has been undertaken and it is noted a number of amendments are required to address current development needs. The recommended amendments are included in this report.

Background

The DCP 2015 was prepared to support the broad objectives of the Warrumbungle Local Environmental Plan 2013 (WLEP 2013) by:

- a) *Supporting the provisions of the WLEP 2013*
- b) *Providing clear and concise development guidelines for various forms of development*
- c) *Encouraging a high standard of development that respects and maintains the shires existing urban, rural and natural environment*
- d) *Outlining Councils development application submission and application notification requirements*
- e) *Guiding members of the public in the development process*
- f) *Expediting development approvals by providing clear direction on Councils intent and criteria in the development process*
- g) *Providing certainty of development outcomes for developers and the community.*

The relevant provisions of the DCP are considered by the public when preparing their DAs and by staff in the assessment and determination of development applications received by Council.

The DCP enables Council to depart to a minor extent, from the provisions of the plan where circumstances warrant. Any request for departure requires a written request from the applicant with submission of their development application.

The plan has now been operating for 12 months and has been generally well received by the public, designers and applicants. It provides them with Councils development and engineering guidelines which they can view on line. It is also been beneficial for Council

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staff in applying consistent planning and development controls as adopted by Council when assessing development applications and when advising applicants.

Council staff on some occasions in assessing and determining DAs have varied the DCP provisions where the circumstances have warranted.

In reviewing the DCP and having regard to working with the plan for the past 12 months the following amendments to the plan are recommended by staff. These amendments reflect the design requirements submitted by applicants for certain developments as well as further clarifying the plan provisions.

These amendments are:

6. RESIDENTIAL DEVELOPMENT CONTROLS

Front Building Setbacks (Page 37)

- Change heading to include **Front and Rear Building Setbacks**
- Include in the last paragraph Page 37 the following words:
 - The building line for a dwelling house to a rear boundary or rear laneway shall be at least 3 metres (does not include detached ancillary structures).

Outbuildings, Garages and Carports (Page 39)

- Include the following dot points after the table
- The above shed sizes may be varied where the floor area of the proposed shed will be consistent in size to other existing sheds in the immediate locality, and
- The siting of the shed on the site will not interfere with the amenity of neighbouring properties by way of shadow, privacy or potential noise impacts, and
- The shed is not intended for any commercial or industrial type activity.

Containers

- Add a new heading **Containers** (Page 47) and insert the following dot points:
- The use of shipping containers requires consent unless they are exempt from approval under State Environmental Planning Policy (Exempt & Complying Development) 2008. These exemptions relate to:
 - Some farm buildings (Subdivision 16 of the Code SEPP)
 - Building site shed, office or associated structure (temporary) (Subdivision 3 of Division 3 of the Codes SEPP)
- In R1, R5 and RU5 zones containers are limited to one per property unless they are incorporated into an integrated structure that is architecturally acceptable to Council and the structure complies with other relevant provisions of this plan
- Where containers are to be incorporated into a building they will require pitched roof structures with non reflective roof sheeting and external doors. The containers are to be painted in a colour consistent with other buildings and structures on the site.
- Containers are to be screened from a public place and any adjoining property. They must be screened from the street frontage by suitable vegetation or other appropriate screening
- Containers are not sited within front or side setback distances (same as R1, R5 & RU5)
- Containers are free of major rust, are painted in a colour consistent with other developments on the site on land zoned R1, R5 & RU5
- Containers are placed on hard stand such as compacted gravel or the like
- Containers are not located over mains water, drainage or sewer lines or over an easement or effluent absorption area
- Any temporary installation is not to exceed 6 months and will require consent

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- *Setbacks to overhead power lines must comply with the requirements of the relevant electricity authority*
- *Containers must not be used for storing contaminated or hazardous materials*
- *Containers must not be stacked*

8. INDUSTRIAL DEVELOPMENT CONTROLS

- *Amend the second dot point under the heading **Design** (Page 51) as follows:*
- *Low scale building elements such as display areas, offices, staff amenities are encouraged to be located at the front of the premises and constructed in either masonry or pre painted steel cladding for example Colorbond or other similar materials.*

Issues

The provisions of Clause 22 of the Environmental Planning and Assessment Regulation 2000 (EP&A Regulation 2000) enable Council to amend a DCP.

Under Clause 18 of the EP&A Regulation 2000 the amended DCP 2015 must be publicly exhibited by giving notice in the local newspaper. It must be exhibited for a minimum period of 28 days.

Any person may make written submission to the Council about the amended development control plan during the submission period.

Under Clause 20 of the EP&A Regulation 2000 after considering any submission about the amended DCP Council may approve the plan as exhibited or approve the plan as Council thinks fit or may decide not to proceed with the amended plan.

Council must give public notice of its decision whether to adopt the plan with or without changes or not to proceed with the amended plan and publish its decision in a local newspaper. Any notice of decision not to proceed with the amended DCP must include Council's reasons for the decision.

Options

Adopt the amended DCP 2015 to enable exhibition for receipt of public comment, or not proceed with adoption of the plan for exhibition.

Should the amendments be adopted they will be exhibited for 28 days at the Coolah and Coonabarabran Council Offices, Council libraries and on the Council web site.

Financial Considerations

The amended development control plan has been prepared by Council's planning staff and will continue to be dealt with by planning staff during the exhibition stage and until adoption or otherwise of the DCP by Council.

RECOMMENDATION

That Council amend Development Control Plan 2015 as outlined above to enable exhibition for a period of 28 days for public comment.

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Item 31 Warrumbungles Aspiring Global Geopark

Division:	Development Services
Management Area:	Tourism and Economic Development
Author:	Manager Economic Development & Tourism – Aileen Bell
CSP Key Focus Area:	Local Economy
Priority / Strategy:	LE3 Implementation of a cost effective tourism and marketing campaign aligned to market research

Reason for Report

To advise Council of participation with the Geological Society of Australia and surrounding LGA's and agencies in a round table discussion regarding designation of the Warrumbungle area as a UNESCO Global Geopark.

Background

A roundtable meeting was held at Warrumbungle Shire Council Chambers in Coonabarabran to consider the merits of the designation of a Global Geopark based on the Warrumbungle National Park and the three LGA's that surround the Park. In attendance at that Roundtable were representatives from Gilgandra Shire Council, Coonamble Shire Council, Warrumbungle Shire Council, Office of Environment and Heritage, Siding Spring Observatory, Geological Society of Australia, Geotourism Australia, UNESCO Global Geoparks, RDA – Orana and local Indigenous representatives.

Following a presentation by Professor McKeever and Angus Robinson which covered aspects including the benefits of ongoing recognition of and the growing interest in Geoparks worldwide the group agreed to proceeding with the proposal.

Professor McKeever confirmed that a Geopark is an area of heritage significance featuring a uniqueness in terms of geological values. The Society considered that the Warrumbungle area, covering the Shires of Coonamble, Gilgandra and Warrumbungle would meet the criteria with the featured area being the Warrumbungle National Park and additional geological features of the Sandstone Caves, Macquarie Marshes and Coolah Tops, and so invited the group to apply for designation.

A declaration of a Geopark would change nothing in its current operation but would draw attention to the unique landscape and serve as a drawcard for geotourism.

The process includes local authorities working together to identify the possibilities and assess if the area meets the objectives and, if so, gaining State and Federal support which is required to have UNESCO consider the proposal. Designation by UNESCO brings together, under one umbrella, tourism, education, science, culture, natural environment and geologists. It provides the opportunity to market under one brand for

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the benefit of all communities and industries and follows on from the declaration of the Warrumbungle Dark Sky Park.

At this stage there is no other Global Geopark in Australia, however, Etheridge Shire in North Queensland (where the dinosaur bones are being unearthed) is also putting together an application. This can be viewed not as competition but an opportunity for us to partner with another geopark in Australia to promote the significance of the landscape.

The application process is lengthy and a letter of intent must be submitted to UNESCO by July 2017 and a full application by 30 November for consideration. Assessment is done by UNESCO with field evaluation (which we are responsible for funding and hosting) and we will be advised of success or otherwise by September in 2018.

A Steering Committee was formed of representatives from the three LGAS, RDA - Orana and OEH (NPWS). Consideration in the future should be to include Siding Spring Observatory representation on the Steering Committee.

Geosciences Australia has appointed a Working Group to assist with the preparation of documentation and Angus Robinson has also indicated his preparedness to assist.

Once designated as a Global Geopark the Warrumbungle Global Geopark should become a member of the Global Geoparks Network which is an international non government, non profit network that provides a platform of cooperation among geoparks. The mission of the network is to influence encourage and assist local communities to conserve the integrity and diversity of “abiotic and biotic nature”, ensuring that any use of natural resources is equitable and sustainable. The network also supports economic and cultural development while acknowledging the unique heritage and identity of the specific region. It is under the UNESCO umbrella and through cooperation with network partners that geological sites gain worldwide recognition and benefit.

While the Global Geopark Network can make a difference and supports local development, it is the private operators role to pursue expansion and investment in their own properties to benefit from the gains of being in the vicinity of a Global Geopark.

A second meeting has been held since the Roundtable. In attendance were RDA - Orana, Warrumbungle Shire and Gilgandra Shire. It was agreed that the involvement of the Local Aboriginal Land Council's was essential to the success of our application. A further meeting will be held in November 2016 of the steering committee.

Future planning for the preparation of the dossier to UNESCO will require community consultations and the Steering Committee is putting together a Community Engagement Strategy which will include:

- Preparation and dissemination of a flyer about Geoparks
- Media Releases to local and regional press and radio
- Community meetings and Focus Group discussions about the process and then to keep communities informed of outcomes
- Purchase of a domain name and building of a website
- Social media as a means of keeping the community informed of the progress
- Social media for visitors to the area about experiences to be had

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- The use of the UNESCO logo on all correspondence including a small signature piece for council staff to use

Issues

To date there are no issues arising to cause concern for partners in this project.

The management of funds by a LGA member will also be confirmed at the 15 November meeting.

Options

N/A

Financial Considerations

The Steering Committee is requesting a contribution of \$5,000 from each LGA and agency to fund the process and research as well as the membership of Global Parks Network and the assessment of our application.

RECOMMENDATION

That Council allocates \$5,000 towards the preparation of an application for the Geopark designation, and **FURTHERMORE** Council offers its services as the financial managers for the newly formed Steering Committee.

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Item 32 Liverpool Range Wind Farm

Division:	Development Services
Management Area:	Development Services Management
Author:	Director Development Services – Leeanne Ryan
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P17.1 The future requirements for water and power are identified and adequately planned for by service providers.

Reason for Report

To provide Council with an update on the proposed Liverpool Range Wind Farm project being undertaken by Epuron, and to recommend the formation of a joint S355 committee between Warrumbungle Shire Council and Upper Hunter Shire Council to manage future Voluntary Planning Agreement (VPA) matters.

Background

Epuron is proposing to develop a wind farm consisting of 282 turbines located in both Warrumbungle and Upper Hunter Shires, nearby to the townships of Coolah and Cassilis. The site area comprises a series of ridgelines running NE/SW, at right angles to the prevailing wind direction.

The development is considered to be a Major Project and will be assessed by the Department of Planning and determined by the Minister for Planning under Part 3A of the *Environmental Planning & Assessment Act 1979*.

To date, the following planning stages have been undertaken by Epuron;

1. Sought the Secretary for Planning Environmental Assessment (EA) requirements
2. Prepared and lodged the Development Application and Environmental Impact Statement (EIS) with Department of Planning
3. Review of the application was undertaken by Department of Planning
4. Exhibition of the EIS undertaken and submissions received

Currently, Epuron is in the process of responding to the submissions received on the EIS and overall proposal. The exhibition process undertaken in 2014 generated 43 submissions from the public and government authorities. Epuron have indicated that they are aiming to submit their Response to Submission Report to the Department of Planning by the end of 2016. The Department of Planning will review all documentation supplied and make a recommendation to the Planning Assessment Commission (PAC). The PAC will then make a determination on whether the project is approved or not approved.

To progress forward, Epuron were required to make some changes to the layout of the project. These changes included;

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- Simplifying the overhead powerline across the wind farm site and amending the powerline route to the south to further reduce impacts of the development.
- Additional seasonal environmental survey work was also required across the site and powerline route.
- A more detailed Traffic and Transport Study is also required to be undertaken to assess the impact on the local road network and identify areas that will require upgrades prior to construction commencing.

They have indicated if approved it is very likely that the wind farm will be built; it has an excellent wind resource and is located close to a very strong part of the transmission network (between Wellington and Wollar).

Issues

The development application included a commitment to establish a Community Enhancement Fund (CEF) and for the developer to make annual contributions to it. Grants will be made available from the CEF for projects that benefit the community.

In addition to funding the CEF, the wind farm company will also make annual payments to Warrumbungle and Upper Hunter Shire Councils for ongoing road maintenance. These payments will be in addition to upgrading and repairing roads directly impacted by the construction of the wind farm.

The annual CEF and road contributions will be detailed in a voluntary planning agreement (VPA) between Epurong, Warrumbungle Shire Council and Upper Hunter Shire Council.

Epurong have indicated there will be one CEF developed under a VPA with the two Councils. The preferred management structure for the CEF is through a Local Government Act 1993 Section 355 committee. It is likely that representation could be as follows;

- 2 community members (preferably residents within 20km who have not entered into financial agreements with the wind farm company) from each Council area (total 4)
- 1 Council officer from each area (total 2) (non-voting)
- 1 Councillor from each area (total 2)
- 1 wind farm company representative (total 2) (non-voting)

The Committee would review and recommend grants to the two Councils. When both Councils approve the recommendations, the grants are made.

Administration fees to manage the fund would be capped for each Council.

Criteria for funding eligibility would need to be developed.

Community consultation on the project has been undertaken by Epurong on various occasions over the past years. The community of Coolah has been included in the discussions and had access to open days held by Epurong. The development application has completed its public exhibition phase also inviting submissions on the proposal from the general public and government agencies.

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A Community Consultative Committee (CCC) has been established and consists of local community members; the community are able to raise any issues regarding the wind farm with committee members for discussion at CCC meetings.

Further information on the proposal can be found at www.epuron.com.au

Options

Council can enter negotiations with Epuron (in conjunction with Upper Hunter Council) on the VPA, and formulate a joint S355 Committee to manage the CEF across the two Council areas.

Financial Considerations

The quantum expected under the VPA is unknown at this stage until firm negotiations are undertaken with Epuron.

RECOMMENDATION

1. That Council supports in principle the wind farm proposal.
2. That Council commence the process of establishing a joint S355 Committee with Upper Hunter Shire Council to manage the Voluntary Planning Agreement process.

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Item 33 Crown Land Management Bill 2016

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	GF7 Local Governance and Finance
Priority:	Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity.

Reason for Report

The Crown Land Management Bill was introduced into the Parliament on 19th October 2016. This report is to give Council a summary of the changes to current legislations and how this may potentially affect Warrumbungle Shire Council.

Background

The review into Crown Land Management started in June 2012. The aim of the review was to improve the management of Crown land and increase the benefits and returns from Crown land to the community. Warrumbungle Shire Council was involved with a submission being put forward for the White Paper on this topic.

The NSW Crown estate covers 42 per cent of NSW, contributing to the social, environmental and economic fabric of the state.

The break up of Crown land in NSW is as follows;

MANAGEMENT TYPE	TRUST MANAGEMENT TYPE	RESERVES	HECTARES
No trust (i.e. managed by Crown Lands Division)		17993	2,382,721.5
Reserve trust	Nil (Crown Lands Division)	123	2,796.5
	Administrator	36	18,261.1
	Corporation*	885	70,318.4
	Council	5555	83,701.9
	Community trust	671	21,788.2
	Subtotal		7270
Livestock Health and Pest Authority (now Local Land Services)		6485	542,975.1
Devolved to councils		2135	14,359.2
Management unknown		800	52,987.5
Trusts over Commons		118	54,504.8
Vested in councils		46	351.5
School of Arts trust		25	4.2
Managed by other NSW department		23	991.5
Total		34,987	3,245,761.5

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Warrumbungle Shire Council manages 75 Reserve Trusts and has 62 devolved trusts.

In the Warrumbungle Shire Council LGA there are an additional 308 Crown Land Reserves or dedications that are managed by the Lands Department. These essentially are considered to have “no trust”.

It is proposed the new legislation will repeal the following Acts in NSW:

- (a) the *Commons Management Act 1989*,
- (b) the *Crown Lands Act 1989*,
- (c) the *Crown Lands (Continued Tenures) Act 1989*,
- (d) the *Hay Irrigation Act 1902*,
- (e) the *Irrigation Areas (Reduction of Rents) Act 1974*,
- (f) the *Murrumbidgee Irrigation Areas Occupiers Relief Act 1934*,
- (g) the *Orange Show Ground Act 1897*,
- (h) the *Trustees of Schools of Arts Enabling Act 1902*,
- (i) the *Wentworth Irrigation Act 1890*,
- (j) the *Western Lands Act 1901*,
- (k) the *Western Lands Amendment Act 2009*,
- (l) the *regulations and by-laws under any of these Acts*.

Issues

Some of the reforms to be introduced were outlined in the *Response to Crown Lands Legislation White Paper: Summary of Issues and Government Response* (October 2015).

The below list extracted from the Bill's *Explanatory Notes* summarises the key changes -

In addition to increasing the current inventory of the Crown land of New South Wales, the principal reforms are as follows:

- (a) dedicated or reserved Crown land will no longer be vested in reserve trusts,*
- (b) the Minister will, instead, be able to appoint Crown land managers for dedicated or reserved Crown land (including local councils),*
- (c) the Minister will be able to create statutory land managers for appointment as Crown land managers (with board members of reserve trusts being automatically appointed by the proposed Act to statutory land managers for former reserve trust lands),*
- (d) better governance structures and conduct requirements will be introduced for Crown land managers and their boards (where applicable),*
- (e) the Minister will be able to issue Crown land management rules for the management of dedicated or reserved Crown land,*
- (f) the Minister will be required to approve community engagement strategies for certain dealings or other action affecting Crown land (including altering or removing purposes for which Crown land is dedicated or reserved and preparing certain plans of management),*
- (g) the terms and conditions of certain holdings will be permitted to deal with particular matters (such as the determination and redetermination of rent and the granting of subleases and sublicences) in a way that is different from default provisions for those matters set out in the proposed Act,*

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- (h) the determination and redetermination of rent for holdings over Crown land will be rationalised and simplified (and applied to certain existing special tenures after a transitional period),*
- (i) the holder of a holding or permit will be required to pay any rent or other amount due to the Crown before the holder can transfer it to another person,*
- (j) a local council that is appointed as a Crown land manager of dedicated or reserved Crown land will be able to manage the land in accordance with the provisions of the Local Government Act 1993 applicable to community land (subject to certain exceptions and modifications),*
- (k) the Minister will be able to transfer Crown land to local councils if the land is of local (and not State) significance,*
- (l) special provisions will be introduced to protect native title rights and interests (including when Crown land is managed by or vested in local councils),*
- (m) the current land assessment programme established by the Crown Lands Act 1989 will be discontinued,*
- (n) more flexible arrangements will be introduced for the sale, use and leasing of Crown land in the Western Division (including enabling certain additional leaseholders to purchase the freehold in their leased lands),*
- (o) modern and robust provisions will be introduced for investigating compliance with, and enforcing, the proposed Act and holdings granted under it (including provisions based, in part, on those of the Protection of the Environment Operations Act 1997),*
- (p) the Minister will be required to approve 10-year State strategic plans for Crown land based on draft plans prepared and submitted for approval by the Secretary of the Department of Industry, Skills and Regional Development (the Secretary).*

A copy of the bill and explanatory notes can be found at www.crownland.nsw.gov.au

Impacts on Council

A review of the new bill indicates that there will be changes for Council if the proposed legislation is gazetted. The changes will relate to management of Crown Land currently under our control, as well as management of any future parcels that may be vested to Council.

A summary of the noted changes is provided below;

- Property under the no trust title within our LGA may be offered to be transferred to council. These properties will remain subject to any existing Aboriginal Land Claims and Native title claims.
- There is provision in the Bill to enable the Minister to declare that certain public reserves are to be under the care, control and management of the Minister instead of a local council – the Minister has the power certain trust/devolved crown land away from Councils care.
- The Minister will have the power to appoint (and revoke the appointment of) Crown land managers for dedicated or reserved Crown land. This will include local councils, but dedication and transfer to Council's will only be with Councils permission.

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- A local council that is a Crown land manager of dedicated or reserved Crown land (a council manager) will be required to manage the land as if it were classified as community land under the Local Government Act 1993, subject to certain exceptions. The exceptions are as follows:
 - (a) land that is a public reserve must be managed as a public reserve under the Local Government Act 1993, and
 - (b) land can be managed as if it were operational land under the Local Government Act 1993, but only with the Minister's written consent (which can only be given if the council manager satisfies the Minister that the land does not fall within any of the categories for community land under that Act or the land could not continue to be used and dealt with as it currently can if it were required to be used and dealt with as community land).

In addition, a council manager cannot do any of the following:

- (a) sell or dispose of the land in any other way unless the Minister gives written consent for it,
- (b) classify the land as operational land under the Local Government Act 1993 unless the Minister gives written consent for it,
- (c) do any other thing under the Local Government Act 1993 that would involve a contravention of a provision of the proposed Act that applies to council managers,
- (d) do anything that contravenes:
 - (i) any limitations or other restrictions specified by the provisions of the manager's appointment instrument, or
 - (ii) the regulations, or
 - (iii) any applicable Crown land management rules, or
 - (iv) any applicable plan of management under Division 3.6 (if there is no requirement for a plan of management under the Local Government Act 1993).

The Division contains special provisions about the categorisation of land that is to be managed as community land. Under the Local Government Act 1993, community land is required to be categorised in a plan of management under that Act by reference to certain categories. The Division will enable a local council to make an initial categorisation within 3 years pending categorisation in a plan of management. It also requires the Minister's consent for community land to be re-categorised.

- Any plan of management for crown land will have to be signed off by the Minister; this includes the category of classification given to each land parcel.
- The act will also enable the Minister to appoint persons to inquire into, or carry out audits of, the affairs of both non-council managers and council managers funded by, or required to provide funds to, the Public Reserve Management Fund – which will still be in place.
- The proposed act enables the Minister to vest dedicated or reserved Crown land in local councils, but only if it is suitable for local use. The Minister may approve local land criteria to be used to determine whether Crown land is suitable for local use. However, the Minister will not be able to vest Crown land that is:

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- (a) dedicated or reserved under the National Parks and Wildlife Act 1974 or declared to be a wildlife refuge under that Act, or
 - (b) land that an Act (except the National Parks and Wildlife Act 1974 or proposed Act) provides is:
 - (i) to be used for a purpose referred to in that other Act, or
 - (ii) not to be used for any purpose except a purpose referred to in that other Act.
-
- This is to ensure that appropriate protections will remain in place for land that may be subject to native title rights and interests. It also provides for the land to be vested as community land under the Local Government Act 1993 unless the Minister declares that it should vest as operational land because:
 - (a) the land does not fall within any of the categories for community land under that Act, or
 - (b) the land could not continue to be used and dealt with as it currently can if it were required to be used and dealt with as community land.
 - The act also introduces a new requirement for a local council to seek (and be granted) an easement if there is an ongoing need for it to carry out construction and maintenance of water supply, sewerage and stormwater drainage works.
 - Native Title claims are also part of the new proposed legislation. Council has been informed that we will need an officer trained in assessment of Native Title issues, or make arrangements with an external expert to undertake this work on our behalf.
 - The proposed Act enables the Minister to appoint authorised officers and provides for their functions. The Minister has the power to enter into an arrangement with the head of any government agency, or with a local council, for an employee of the government agency or council to exercise the functions of an authorised officer.
 - The legislation changes some of the old terminology used when relating to Crown land including Reserve Trustees becoming Crown land managers.
 - There is also clear ability for Crown land to be vested in Councils care with the provision that Council agrees. All this transferring of land will be done in consultation with both Local and State Aboriginal Land Councils.
 - Certain types of development are deemed to have consent as the owner of the land from the Crown relating to development applications. On this basis, it may no longer be necessary to forward all Crown Land development applications to the Minister for signature. This only applies to those listed as exempt from this requirement under the proposed legislation.
 - The ability for the public to challenge licences issued over Crown Land will be available for a 3 month period.
 - Some provisions of the new proposed legislation will override the Local Government Act 1993.

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- There will be two categories of non-council managers.
- Some non-council managers could be directed by the Minister to establish a Community Advisory Group.
- Non-council managers must supply an annual report to the Minister within 4 months from 30 June each year.
- Any approvals issued under s68 LGA must comply with any plan of management for the land.
- Vesting notices may stipulate the depth of the land surface applicable to the vesting.
- A state strategic plan is to be completed within 2 years by the Secretary
- Land held under the School of Arts Enabling Act becomes Crown Land on the repeal day.

Options

Warrumbungle Shire Council has the option to comment about the proposed legislation changes; however a submission was lodged previously under the Crown Land White Paper.

Financial Considerations

The legislation has the potential to incur cost shifting. Even managing the land under the Local Government Act will incur a cost to Council.

If land is vested in Council, management actions under a plan of management will place the onus on Council to fund the management of the land.

Currently the crown land reserve trusts managed by Council struggle to break even. Any improvements are generally funded through PRMFP grants.

RECOMMENDATION

For Council information.

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Item 34 Development Applications

Division: Development Services

Management Area: Regulatory Services

Author: Administration Officer for Development Services – Kathryn Weatherall

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – October 2016

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA67/2016	07/10/2016	24/10/2016	Warrumbungle Steel Buildings	Timbydale 6879 Newell Highway	Coonabarabran	New Garages/Sheds - Rural	0
DA65/2016	27/09/2016	12/10/2016	Tony & Lynette Cronin	47 Charles Street	Coolah	New Garages/Sheds - Residential	0
* DA63/2016	23/09/2016	20/10/2016	Warrumbungle Steel Buildings	Windana 1233 Timor Road	Coonabarabran	New Single Storey Dwelling	0
DA61/2016	21/09/2016	20/10/2016	Mark Talle	20-22 Chappell Avenue	Coonabarabran	Alterations and Additions to Gazebo	0

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* DA60/2016	20/09/2016	19/10/2016	James Lawson	West Mount 2285 Timor Road	Coonabarabran	New Single Storey Dwelling and New Garages/Sheds - Rural	27
DA59/2016	19/09/2016	19/10/2016	John Kubowicz	71 Homestead Road	Leadville	Alterations and Additions to Other	31
DA58/2016	15/09/2016	06/10/2016	Jennifer Sauls	46 Abbott Street	Mendooran	New Garages/Sheds - Residential	0
DA52/2016	02/09/2016	28/10/2016	Taylor Made Buildings	101 Booyamurra Street	Coolah	Relocation of Installation of Manufactured Home	0
DA50/2016	31/08/2016	14/10/2016	Brett Harvey Designs	3710 Warrumbungle Way	Binnaway	New Single Storey Dwelling	0
DA43/2016	01/08/2016	13/10/2016	Trevor & Julie Edwards	6 Cameron Place	Coolah	New Installation of Manufactured Home	0
DA42/2016	25/07/2016	10/10/2016	Bernhard Rickert	35 Ulamambri Street	Ulamambri	Relocation of Installation of Relocatable Dwelling	0
DA28/2016	25/05/2016	06/10/2016	Aaron Parker	Golden Highway	Dunedoo	New Seniors Housing - Retirement Village	0
CDC25/2016	07/10/2016	19/10/2016	Warrumbungle Steel Buildings	Queen Street	Baradine	New Garages/Sheds - Residential	0

***Development from the January 2013 Wambelong Bushfires**

RECOMMENDATION

That Council note the Applications and Certificates Approved, during October 2016, under Delegated Authority